

## Before Starting the CoC Application

You must submit all three of the following parts in order for us to consider your Consolidated Application complete:

1. the CoC Application,
2. the CoC Priority Listing, and
3. all the CoC's project applications that were either approved and ranked, or rejected.

As the Collaborative Applicant, you are responsible for reviewing the following:

1. The FY 2023 CoC Program Competition Notice of Funding Opportunity (NOFO) for specific application and program requirements.
2. The FY 2023 CoC Application Detailed Instructions which provide additional information and guidance for completing the application.
3. All information provided to ensure it is correct and current.
4. Responses provided by project applicants in their Project Applications.
5. The application to ensure all documentation, including attachment are provided.

Your CoC Must Approve the Consolidated Application before You Submit It  
- 24 CFR 578.9 requires you to compile and submit the CoC Consolidated Application for the FY 2023 CoC Program Competition on behalf of your CoC.

- 24 CFR 578.9(b) requires you to obtain approval from your CoC before you submit the Consolidated Application into e-snaps.

Answering Multi-Part Narrative Questions

Many questions require you to address multiple elements in a single text box. Number your responses to correspond with multi-element questions using the same numbers in the question. This will help you organize your responses to ensure they are complete and help us to review and score your responses.

Attachments

Questions requiring attachments to receive points state, "You Must Upload an Attachment to the 4B. Attachments Screen." Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process. Include a cover page with the attachment name.

- Attachments must match the questions they are associated with—if we do not award points for evidence you upload and associate with the wrong question, this is not a valid reason for you to appeal HUD's funding determination.

- We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).

## 1A. Continuum of Care (CoC) Identification

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

**1A-1. CoC Name and Number:** WV-500 - Wheeling, Weirton Area CoC

**1A-2. Collaborative Applicant Name:** City of Wheeling

**1A-3. CoC Designation:** CA

**1A-4. HMIS Lead:** Greater Wheeling Coalition for the Homeless

## 1B. Coordination and Engagement–Inclusive Structure and Participation

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

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- PHA Crosswalk; and
- Frequently Asked Questions

<b>1B-1.</b>	<b>Inclusive Structure and Participation–Participation in Coordinated Entry.</b>	
	NOFO Sections V.B.1.a.(1), V.B.1.e., V.B.1f., and V.B.1.p.	
	In the chart below for the period from May 1, 2022 to April 30, 2023:	
	1. select yes or no in the chart below if the entity listed participates in CoC meetings, voted—including selecting CoC Board members, and participated in your CoC’s coordinated entry system; or	
	2. select Nonexistent if the organization does not exist in your CoC’s geographic area:	

	Organization/Person	Participated in CoC Meetings	Voted, Including Electing CoC Board Members	Participated in CoC’s Coordinated Entry System
1.	Affordable Housing Developer(s)	Yes	No	Yes
2.	CDBG/HOME/ESG Entitlement Jurisdiction	Yes	No	Yes
3.	Disability Advocates	Yes	No	Yes
4.	Disability Service Organizations	Yes	No	Yes
5.	EMS/Crisis Response Team(s)	Yes	No	Yes
6.	Homeless or Formerly Homeless Persons	Yes	Yes	No
7.	Hospital(s)	Yes	No	Yes
8.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	Nonexistent	No	No
9.	Law Enforcement	Yes	No	No
10.	Lesbian, Gay, Bisexual, Transgender (LGBTQ+) Advocates	No	No	No
11.	LGBTQ+ Service Organizations	No	No	No
12.	Local Government Staff/Officials	Yes	Yes	No
13.	Local Jail(s)	Yes	No	No
14.	Mental Health Service Organizations	Yes	Yes	Yes
15.	Mental Illness Advocates	Yes	No	Yes

16.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	Yes	No	Yes
17.	Organizations led by and serving LGBTQ+ persons	No	No	No
18.	Organizations led by and serving people with disabilities	Yes	No	Yes
19.	Other homeless subpopulation advocates	Yes	No	Yes
20.	Public Housing Authorities	Yes	Yes	Yes
21.	School Administrators/Homeless Liaisons	Yes	No	Yes
22.	Street Outreach Team(s)	Yes	No	Yes
23.	Substance Abuse Advocates	Yes	Yes	Yes
24.	Substance Abuse Service Organizations	Yes	Yes	Yes
25.	Agencies Serving Survivors of Human Trafficking	Yes	Yes	Yes
26.	Victim Service Providers	Yes	Yes	Yes
27.	Domestic Violence Advocates	Yes	Yes	Yes
28.	Other Victim Service Organizations	Yes	No	Yes
29.	State Domestic Violence Coalition	No	No	No
30.	State Sexual Assault Coalition	No	No	No
31.	Youth Advocates	Yes	Yes	Yes
32.	Youth Homeless Organizations	Yes	Yes	Yes
33.	Youth Service Providers	Yes	Yes	Yes
	Other: (limit 50 characters)			
34.	City of Wheeling	Yes	No	Yes
35.				

1B-2.	Open Invitation for New Members.	
	NOFO Section V.B.1.a.(2)	

	Describe in the field below how your CoC:
1.	communicated a transparent invitation process annually (e.g., communicated to the public on the CoC's website) to solicit new members to join the CoC;
2.	ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats; and
3.	invited organizations serving culturally specific communities experiencing homelessness in the geographic area to address equity (e.g., Black, Latino, Indigenous, LGBTQ+, and persons with disabilities).

(limit 2,500 characters)

1. Per Hud, The City of Wheeling became the Northern Panhandle Continuum of Care lead agency in December of 2022. Since that time, the City of Wheeling has utilized phone, email, and the City of Wheeling's website to distribute information to the public and maintain good relationships with area providers.
2. The City of Wheeling will create a Director for the NPCoC that will collaborate with the City's marketing, HR, and legal departments to ensure accessibility of all communications.
3. The City of Wheeling will create a Director for the NPCoC. The Director and Homeless Liaison will continue to meet with service organizations in Hancock, Brooke, Ohio, Marshal, and Wetzel counties. They will communicate with culturally diverse community advocates and providers to those experience homelessness.

1B-3.	<b>CoC's Strategy to Solicit/Consider Opinions on Preventing and Ending Homelessness.</b>	
	NOFO Section V.B.1.a.(3)	
	Describe in the field below how your CoC:	
1.	solicited and considered opinions from a broad array of organizations and individuals that have knowledge of homelessness, or an interest in preventing and ending homelessness;	
2.	communicated information during public meetings or other forums your CoC uses to solicit public information;	
3.	ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats; and	
4.	took into consideration information gathered in public meetings or forums to address improvements or new approaches to preventing and ending homelessness.	

**(limit 2,500 characters)**

1. Since its assumption of the lead agency role, the City of Wheeling has been holding monthly service provider meetings to include, FRN's, United Way, Housing Authorities, hospital networks, and healthcare providers. As the new lead agency for the NPCoC, this service year the Homeless Liaison and Director of the NPCoC will hold planning sessions and invite service organizations from the NPCoC's area. They will also invite groups not yet participating in CoC activities such as those representing the LGBTQ+ community, individuals with disabilities, and those serving people culturally diverse people.
2. The City of Wheeling will develop a unique site and/or tab for the NPCoC to communicate public information. The City will also continue holding monthly provider meetings.
3. The Director for the NPCoC will collaborate with the City's marketing, legal, and HR departments to ensure accessibility of all communications housed on the NPCoC site on the City of Wheeling's webpage.
4. The City of Wheeling hosts General Membership meetings as well as the Multi-Disciplinary Team (MDT) meetings that meet with agencies providing direct and one-on-one services to those that are homeless. MDT meetings are leveraged to create individualized plans for existing homeless individuals and families. As the new lead agency, there was minimal transition assistance or transfer of information from the previous lead agency. The focus for the City of Wheeling has been to maintain and establish good relationships with area providers. To ensure quality of care and compliance with HUD standards, the City of Wheeling is working in cooperation with the West Virginia Coalition to End Homeless to create policies, procedures, and communications according to best practices.

1B-4.	<b>Public Notification for Proposals from Organizations Not Previously Awarded CoC Program Funding.</b>	
	NOFO Section V.B.1.a.(4)	
	Describe in the field below how your CoC notified the public:	
1.	that your CoC will consider project applications from organizations that have not previously received CoC Program funding;	
2.	about how project applicants must submit their project applications—the process;	

	3. about how your CoC would determine which project applications it would submit to HUD for funding; and
	4. ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats.

**(limit 2,500 characters)**

1. This year, the NPCoC's Rank and Review process selected a project applicant for the DV Bonus to a project applicant who, under a previous lead agency, were advised that they could not apply. While in the next CoC grant application cycle, the NPCoC hopes to inform and encourage a greater number of service providers to apply from across the service area, we are encouraged by the growing diversity of applying agencies this year. From 2 applicants to 7, a 250% increase.
2. The City of Wheeling, as a new lead agency, provided an email and notification of funding on the City of Wheeling's website, under the Homeless Liaison's section. Next year, according to the model set forward by the West Virginia Coalition to End Homelessness, the City will aim to also provide training sessions for prospective applicants. Sharing the dates and times on the NPCoC's website as well as a follow up posting of the recorded sessions.
3. The City of Wheeling shared the scoresheet as well as the results of rank and review on the Homeless Liaison's website. The City adhered to guidance from the West Virginia Coalition to End Homelessness in setting forward the first two priorities to ensure compliance with CoC standards-- an HMIS and CES. Going forward, the NPCoC will utilize feedback from the provider meetings to determine the priorities for rank and review. For instance, the need for a low-barrier entry shelter has been discussed but not yet created.
4. All publications were shared on the City of Wheeling's website which has a reviewing process for ADA Compliance. The City of Wheeling also utilized materials from the West Virginia Coalition to End Homelessness to leverage the experience of a more tenured CoC.

## 1C. Coordination and Engagement

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

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1C-1.	Coordination with Federal, State, Local, Private, and Other Organizations.	
	NOFO Section V.B.1.b.	
	In the chart below:	
	1. select yes or no for entities listed that are included in your CoC's coordination, planning, and operations of projects that serve individuals, families, unaccompanied youth, persons who are fleeing domestic violence who are experiencing homelessness, or those at risk of homelessness; or	
	2. select Nonexistent if the organization does not exist within your CoC's geographic area.	

	Entities or Organizations Your CoC Coordinates with for Planning or Operations of Projects	Coordinates with the Planning or Operations of Projects?
1.	Funding Collaboratives	Yes
2.	Head Start Program	Yes
3.	Housing and services programs funded through Local Government	Yes
4.	Housing and services programs funded through other Federal Resources (non-CoC)	Yes
5.	Housing and services programs funded through private entities, including Foundations	Yes
6.	Housing and services programs funded through State Government	Yes
7.	Housing and services programs funded through U.S. Department of Health and Human Services (HHS)	Yes
8.	Housing and services programs funded through U.S. Department of Justice (DOJ)	Yes
9.	Housing Opportunities for Persons with AIDS (HOPWA)	No
10.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	Nonexistent
11.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	Yes
12.	Organizations led by and serving LGBTQ+ persons	Yes
13.	Organizations led by and serving people with disabilities	Yes
14.	Private Foundations	Yes
15.	Public Housing Authorities	Yes
16.	Runaway and Homeless Youth (RHY)	Yes
17.	Temporary Assistance for Needy Families (TANF)	Yes
	Other:(limit 50 characters)	

18.		
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1C-2.	CoC Consultation with ESG Program Recipients.	
	NOFO Section V.B.1.b.	

Describe in the field below how your CoC:	
1.	consulted with ESG Program recipients in planning and allocating ESG Program funds;
2.	participated in evaluating and reporting performance of ESG Program recipients and subrecipients;
3.	provided Point-in-Time (PIT) count and Housing Inventory Count (HIC) data to the Consolidated Plan jurisdictions within its geographic area; and
4.	provided information to Consolidated Plan Jurisdictions to address homelessness within your CoC's geographic area so it could be addressed in the Consolidated Plan update.

(limit 2,500 characters)

1. ESG program recipients will be included in the NPCoC provider meetings. Recipients and future-recipients will report their activities to the larger group so that the lead agency can assist with compliance review and coordination of services.
2. The City of Wheeling, as the lead agency, in conjunction with the West Virginia Coalition to End Homelessness as the Coordinated Entry System and HMIS lead, will work collaboratively to evaluate the performance of recipients and subrecipients.
3. Each year, the NPCoC will participate in the PIT and HIC count collection. The City of Wheeling will work with the HMIS lead agency to submit all required metrics to maintain HUD compliance.
4. As a new lead agency, the City of Wheeling will communicate with partners in all five counties served to gather information and create a new consolidated plan the will determine and measure the goals and strategic priorities of the new CoC.

1C-3.	Ensuring Families are not Separated.	
	NOFO Section V.B.1.c.	

Select yes or no in the chart below to indicate how your CoC ensures emergency shelter, transitional housing, and permanent housing (PSH and RRH) do not deny admission or separate family members regardless of each family member's self-reported sexual orientation and gender identity:

1.	Conducted mandatory training for all CoC- and ESG-funded service providers to ensure families are not separated.	Yes
2.	Conducted optional training for all CoC- and ESG-funded service providers to ensure families are not separated.	Yes
3.	Worked with ESG recipient(s) to adopt uniform anti-discrimination policies for all subrecipients.	Yes
4.	Worked with ESG recipient(s) to identify both CoC- and ESG-funded facilities within your CoC's geographic area that might be out of compliance and took steps to work directly with those facilities to bring them into compliance.	No
5.	Sought assistance from HUD by submitting questions or requesting technical assistance to resolve noncompliance by service providers.	Yes



1C-4.	CoC Collaboration Related to Children and Youth—SEAs, LEAs, School Districts.	
	NOFO Section V.B.1.d.	

Select yes or no in the chart below to indicate the entities your CoC collaborates with:

1.	Youth Education Provider	Yes
2.	State Education Agency (SEA)	Yes
3.	Local Education Agency (LEA)	Yes
4.	School Districts	Yes

1C-4a.	Formal Partnerships with Youth Education Providers, SEAs, LEAs, School Districts.	
	NOFO Section V.B.1.d.	

Describe in the field below the formal partnerships your CoC has with at least one of the entities where you responded yes in question 1C-4.

**(limit 2,500 characters)**

1. The City of Wheeling has an MOU with the Greater Wheeling Homeless Coalition (GWHC) that currently oversees the YHDP grant system. The City also has relationships with area colleges and school systems but will work to formalize relationships and MOUs as part of its ongoing efforts to complete planning and begin implementing services as the new CoC lead agency.

1C-4b.	Informing Individuals and Families Experiencing Homelessness about Eligibility for Educational Services.	
	NOFO Section V.B.1.d.	

Describe in the field below written policies and procedures your CoC uses to inform individuals and families who become homeless of their eligibility for educational services.

**(limit 2,500 characters)**

There is a lack of formalized policies and procedures at this time due to the City of Wheeling's status as a new lead agency. Currently, the NPCoC works in cooperation with area Family Resource Networks to complete referrals and handoffs to insure that homeless families and individuals are connected with educational resources.

1C-4c.	Written/Formal Agreements or Partnerships with Early Childhood Services Providers.	
	NOFO Section V.B.1.d.	

Select yes or no in the chart below to indicate whether your CoC has written formal agreements or partnerships with the listed providers of early childhood services:

		MOU/MOA	Other Formal Agreement
1.	Birth to 3 years	No	No
2.	Child Care and Development Fund	No	No
3.	Early Childhood Providers	No	No
4.	Early Head Start	No	No
5.	Federal Home Visiting Program–(including Maternal, Infant and Early Childhood Home and Visiting or MIECHV)	No	No
6.	Head Start	No	No
7.	Healthy Start	No	No
8.	Public Pre-K	No	No
9.	Tribal Home Visiting Program	No	No
	Other (limit 150 characters)		
10.			

1C-5.	Addressing Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors–Collaboration with Federally Funded Programs and Victim Service Providers.
	NOFO Section V.B.1.e.

In the chart below select yes or no for the organizations your CoC collaborates with:

	Organizations	
1.	state domestic violence coalitions	No
2.	state sexual assault coalitions	No
3.	other organizations that help this population	Yes

1C-5a.	Collaboration with Federally Funded Programs and Victim Service Providers to Address Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.
	NOFO Section V.B.1.e.

Describe in the field below how your CoC regularly collaborates with organizations indicated in Question 1C-5 to:

1.	update CoC-wide policies; and
2.	ensure all housing and services provided in the CoC's geographic area are trauma-informed and can meet the needs of survivors.

(limit 2,500 characters)

1. The City of Wheeling will include DV providers in general membership meetings as well the Multi-Disciplinary Team. The DV providers will update the NPCoC on compliance and regulatory standards and the NPCoC will ensure the policies are updated according to their guidance.
2. The NPCoC will work in conjunction with DV providers to offer trainings on trauma-informed practices. The NPCoC and lead DV agency will coordinate with victim's advocacy agencies to offer trauma-informed service trainings and ensure compliance is maintained and needs of trauma survivors are met.

1C-5b.	Coordinated Annual Training on Best Practices to Address the Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section V.B.1.e.	
	Describe in the field below how your CoC coordinates to provide training for:	
	1. project staff that addresses best practices (e.g., trauma-informed, victim-centered) on safety and planning protocols in serving survivors of domestic violence and indicate the frequency of the training in your response (e.g., monthly, semi-annually); and	
	2. Coordinated Entry staff that addresses best practices (e.g., trauma informed care) on safety and planning protocols in serving survivors of domestic violence and indicate the frequency of the training in your response (e.g., monthly, semi-annually).	

**(limit 2,500 characters)**

1. Future plans are to work with existing NP COC agencies like YWCA, Family Resource Networks, Sexual Assault Help Center, Victims Advocate Programs, and the WV Coalition to End Homelessness to provide semi-annual training that follow best practices protocols.
2. The new coordinated entry staff with the NPCoC will be led by the WV Coalition to End Homelessness. The organization has trainings in place to present to the Northern Panhandle agencies that serve domestic violence victims and survivors on a semi-annual basis.

1C-5c.	Implemented Safety Planning, Confidentiality Protocols in Your CoC's Coordinated Entry to Address the Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section V.B.1.e.	
	Describe in the field below how your CoC's coordinated entry includes:	
	1. safety planning protocols; and	
	2. confidentiality protocols.	

**(limit 2,500 characters)**

1. Safety planning protocols will be mandated and reviewed at NPCoC quarterly membership meetings as well Multi-Disciplinary Meetings to ensure victims and survivor safety is a number one priority with all agencies providing services. Procedures will align with VAWA confidentiality requirements.
2. Confidentiality practices and procedures will be mandated to ensure victims and survivor confidentiality practices and procedures are implemented and information is protected.

1C-5d.	Used De-identified Aggregate Data to Address the Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section V.B.1.e.	
	Describe in the field below:	
	1. the de-identified aggregate data source(s) your CoC used for data on survivors of domestic violence, dating violence, sexual assault, and stalking; and	
	2. how your CoC uses the de-identified aggregate data described in element 1 of this question to evaluate how to best meet the specialized needs related to domestic violence and homelessness.	

**(limit 2,500 characters)**

1. The new NPCoC Lead Agency is working closely with organizations serving victims of domestic violence to meet the specialized needs of the population and address homelessness. The Wheeling YWCA uses the EmpowerDB, which is a comparable database to HMIS for domestic violence providers. It is HUD and VAWA compliant.
2. EmpowerDB, in conjunction with case management, utilizes individual needs assessments that allow case managers to identify each individual client's needs. Care plans for the individual or family are coordinated with all applicable service providers during MDT meetings. Moving forward processes will be evaluated yearly to determine if positive outcomes are achieved.

**&nbsp;nbsp;**

1C-5e.	Implemented Emergency Transfer Plan Policies and Procedures for Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section V.B.1.e.	
	Describe in the field below how your CoC communicates to all individuals and families seeking or receiving CoC Program assistance:	
	1. whether your CoC has policies and procedures that include an emergency transfer plan;	
	2. the process for individuals and families to request an emergency transfer; and	
	3. the process your CoC uses to respond to individuals' and families' emergency transfer requests.	

**(limit 2,500 characters)**

1. As a new COC Lead, the NPCoC is working on policies and procedure. The West Virginia Coalition to End Homelessness will assist the City of Wheeling to outreach to and work with existing agencies to ensure safety is met in collaboration with DV shelters.
2. The NPCoC will work in conjunction with the Balance of State to establish four points of entry to the CoC, one to include Emergency Shelter for DV. At any point of access, clients can be assessed and triaged for housing. The YWCA of Wheeling operates a 24/7 crises line and employs Outreach Advocates trained in trauma-informed victim services throughout the NPCoC service area.
3. The city of Wheeling as the new lead agency of the NpCoC, has been working with local agencies and coordinating policies and procedures for emergency transfer requests. At this time there is not a uniform policy in place. This will be established this year.

1C-5f.	Access to Housing for Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking.	
	NOFO Section V.B.1.e.	
	Describe in the field below how your CoC:	
	1. ensures that survivors of domestic violence, dating violence, sexual assault, or stalking have safe access to all of the housing and services available within the CoC's geographic area; and	
	2. proactively identifies systemic barriers within your homeless response system that create barriers to safely house and provide services to survivors of domestic violence, dating violence, sexual assault, or stalking.	

**(limit 2,500 characters)**

1. The NPCoC has service providers that serve this population on its board and within its membership. These organizations effectively use best practices standards to communicate housing options and services available to survivors. Comprehensive services are available for this population throughout the Northern Panhandle CoC geographic area. YWCA Wheeling for example has been working with this population since 1906 and is instrumental in leading collaborative domestic violence efforts. The organization works to identify and offer trauma informed supportive services and access to housing.
2. New Lead Agency will develop policies and response plans with existing agencies. Within the plan will be identifying barriers within the response system to serve this population. Once barriers are identified like the need for housing is greater than the number of affordable safe housing options, than discussions can take place to plan a strategic and realistic response and how to address and fund the potential outcomes.

1C-5g.	Ensuring Survivors With a Range of Lived Expertise Participate in Developing CoC-Wide Policy and Programs.	
	NOFO Section V.B.1.e.	
	Describe in the field below how your CoC:	
	1. ensured survivors with a range of lived expertise are involved in the development of your CoC-wide policy and programs; and	
	2. accounted for the unique and complex needs of survivors.	

**(limit 2,500 characters)**

1. The new lead agency for the NPCoC has this population represented on the board or in general membership to help develop policies and procedures. Survivors come from all walks of life. Many move on to live fulfilling lives and become role models, peers, employees, and volunteers and offer lived expertise. The City of Wheeling will engage and continue to engage these individuals to help strengthen the NPCoC's policies and programs.
2. Of course individuals with lived expertise offer insight into the unique needs of survivors. The NPCoC concurs that it is critical to engage survivors in planning and shaping the domestic violence programming. They can help service providers understand this population and help them grasp the care and compassion needed to serve survivors.

1C-6.	Addressing the Needs of Lesbian, Gay, Bisexual, Transgender and Queer+—Anti-Discrimination Policy and Training.	
	NOFO Section V.B.1.f.	

	1. Did your CoC implement a written CoC-wide anti-discrimination policy ensuring that LGBTQ+ individuals and families receive supportive services, shelter, and housing free from discrimination?	No
	2. Did your CoC conduct annual CoC-wide training with providers on how to effectively implement the Equal Access to Housing in HUD Programs Regardless of Sexual Orientation or Gender Identity (Equal Access Final Rule)?	No
	3. Did your CoC conduct annual CoC-wide training with providers on how to effectively implement Equal Access in Accordance With an Individual's Gender Identity in Community Planning and Development Programs (Gender Identity Final Rule)?	No

1C-6a.	Anti-Discrimination Policy—Updating Policies—Assisting Providers—Evaluating Compliance—Addressing Noncompliance.	
	NOFO Section V.B.1.f.	

Describe in the field below:	
1.	how your CoC regularly collaborates with LGBTQ+ and other organizations to update its CoC-wide anti-discrimination policy, as necessary to ensure all housing and services provided in the CoC are trauma-informed and able to meet the needs of LGBTQ+ individuals and families;
2.	how your CoC assisted housing and services providers in developing project-level anti-discrimination policies that are consistent with the CoC-wide anti-discrimination policy;
3.	your CoC's process for evaluating compliance with your CoC's anti-discrimination policies; and
4.	your CoC's process for addressing noncompliance with your CoC's anti-discrimination policies.

(limit 2,500 characters)

1. The City of Wheeling, the new NPCoC Lead Agency, is currently working on an implementation plan to collaborate with all populations and to ensure compliance with the City of Wheeling's HR/Legal/and Marketing Departments discrimination policies. Homeless service providers within the NPCoC adhere to trauma-informed best practices and all have individual anti-discrimination plans within their own organizations.
2. Project-level anti-discrimination policies will be evaluated within individual agencies and ensure that there is a CoC-wide policy that is consistent and meets the City of Wheeling's anti-discrimination policy. Necessary changes will be made if needed and then the NPCoC will ensure project-level policies are in place.
3. Biases must be identified and corrected through a regular evaluation process and reporting requirements determined through comprehensive analysis. The City of Wheeling will engage its HR and Legal Departments to ensure compliance is met.
4. The NPCoC will address noncompliance by Understanding; Educating; Documenting; and Enforcing anti-discrimination policies.

1C-7.	Public Housing Agencies within Your CoC's Geographic Area—New Admissions—General/Limited Preference—Moving On Strategy.	
	NOFO Section V.B.1.g.	

You must upload the PHA Homeless Preference\PHA Moving On Preference attachment(s) to the 4B. Attachments Screen.

Enter information in the chart below for the two largest PHAs highlighted in gray on the current CoC-PHA Crosswalk Report or the two PHAs your CoC has a working relationship with—if there is only one PHA in your CoC's geographic area, provide information on the one:

Public Housing Agency Name	Enter the Percent of New Admissions into Public Housing and Housing Choice Voucher Program During FY 2022 who were experiencing homelessness at entry	Does the PHA have a General or Limited Homeless Preference?	Does the PHA have a Preference for current PSH program participants no longer needing intensive supportive services, e.g., Moving On?
Wheeling, WV Housing Authority	39%	Yes-Both	No

1C-7a.	Written Policies on Homeless Admission Preferences with PHAs.	
	NOFO Section V.B.1.g.	
	Describe in the field below:	
	1. steps your CoC has taken, with the two largest PHAs within your CoC's geographic area or the two PHAs your CoC has working relationships with, to adopt a homeless admission preference—if your CoC only has one PHA within its geographic area, you may respond for the one; or	
	2. state that your CoC has not worked with the PHAs in its geographic area to adopt a homeless admission preference.	

(limit 2,500 characters)

1. The City of Wheeling has a close relationship with the Wheeling Housing Authority, the largest PHA in the geographic area. The City as the Lead Agency will add the homeless point with the intent to work with any agency that can verify homelessness. There is an existing preference point with the City of Wheeling, because their full-time Homeless Liaison can verify homelessness.
2. The NPCoC will work with all the PHAs in the geographic area to adopt a homeless admission preference. These relationships are in the very beginning of cultivation with the new NPCoC Lead Agency.

1C-7b.	Moving On Strategy with Affordable Housing Providers.	
	Not Scored—For Information Only	

Select yes or no in the chart below to indicate affordable housing providers in your CoC's jurisdiction that your recipients use to move program participants to other subsidized housing:

1.	Multifamily assisted housing owners	Yes
2.	PHA	Yes
3.	Low Income Housing Tax Credit (LIHTC) developments	Yes
4.	Local low-income housing programs	Yes
	Other (limit 150 characters)	
5.		

1C-7c.	Include Units from PHA Administered Programs in Your CoC's Coordinated Entry.	
	NOFO Section V.B.1.g.	

In the chart below, indicate if your CoC includes units from the following PHA programs in your CoC's coordinated entry process:

1.	Emergency Housing Vouchers (EHV)	Yes
2.	Family Unification Program (FUP)	Yes
3.	Housing Choice Voucher (HCV)	Yes
4.	HUD-Veterans Affairs Supportive Housing (HUD-VASH)	Yes

5.	Mainstream Vouchers	Yes
6.	Non-Elderly Disabled (NED) Vouchers	Yes
7.	Public Housing	Yes
8.	Other Units from PHAs:	

1C-7d.	Submitting CoC and PHA Joint Applications for Funding for People Experiencing Homelessness. NOFO Section V.B.1.g.	
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1.	Did your CoC coordinate with a PHA(s) to submit a competitive joint application(s) for funding or jointly implement a competitive project serving individuals or families experiencing homelessness (e.g., applications for mainstream vouchers, Family Unification Program (FUP), other programs)?	No
		<b>Program Funding Source</b>
2.	Enter the type of competitive project your CoC coordinated with a PHA(s) to submit a joint application for or jointly implement.	The NPCoC will coordinate with PHAs in the future to draft and submit joint applications.

1C-7e.	Coordinating with PHA(s) to Apply for or Implement HCV Dedicated to Homelessness Including Emergency Housing Voucher (EHV). NOFO Section V.B.1.g.	
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	Did your CoC coordinate with any PHA to apply for or implement funding provided for Housing Choice Vouchers dedicated to homelessness, including vouchers provided through the American Rescue Plan?	No
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1C-7e.1.	List of PHAs with Active MOUs to Administer the Emergency Housing Voucher (EHV) Program. Not Scored—For Information Only	
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	Does your CoC have an active Memorandum of Understanding (MOU) with any PHA to administer the EHV Program?	No
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If you select yes to question 1C-7e.1., you must use the list feature below to enter the name of every PHA your CoC has an active MOU with to administer the Emergency Housing Voucher Program.

<b>PHA</b>	
	This list contains no items



## 1D. Coordination and Engagement Cont'd

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

1D-1.	Discharge Planning Coordination.	
	NOFO Section V.B.1.h.	

Select yes or no in the chart below to indicate whether your CoC actively coordinates with the systems of care listed to ensure persons who have resided in them longer than 90 days are not discharged directly to the streets, emergency shelters, or other homeless assistance programs.

1. Foster Care	Yes
2. Health Care	Yes
3. Mental Health Care	Yes
4. Correctional Facilities	Yes

1D-2.	Housing First—Lowering Barriers to Entry.	
	NOFO Section V.B.1.i.	

1.	Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe Haven, and Transitional Housing projects your CoC is applying for in FY 2023 CoC Program Competition.	3
2.	Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe Haven, and Transitional Housing projects your CoC is applying for in FY 2023 CoC Program Competition that have adopted the Housing First approach.	3
3.	This number is a calculation of the percentage of new and renewal PSH, RRH, SSO non-Coordinated Entry, Safe Haven, and Transitional Housing projects the CoC has ranked in its CoC Priority Listing in the FY 2023 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing.	100%

1D-2a.	Project Evaluation for Housing First Compliance.	
	NOFO Section V.B.1.i.	

You must upload the Housing First Evaluation attachment to the 4B. Attachments Screen.

	Describe in the field below:
1.	how your CoC evaluates every project—where the applicant checks Housing First on their project application—to determine if they are using a Housing First approach;
2.	the list of factors and performance indicators your CoC uses during its evaluation; and
3.	how your CoC regularly evaluates projects outside of your local CoC competition to ensure the projects are using a Housing First approach.

**(limit 2,500 characters)**

1. The Housing First model has been adopted in the past with the former NPCoC lead and provider agencies. However, it is unclear how evaluations were completed since the funding stayed with the former Lead Agency. It is unclear how self-evaluations were handled.
2. The City of Wheeling as the new NPCoC Lead Agency is in the beginning stages of developing a best practices approach for evaluation.
3. Procedures for evaluation are being developed within the new Lead Agency and with the assistance of the NPCoC Board of Directors.

1D-3.	Street Outreach—Scope.	
	NOFO Section V.B.1.j.	

	Describe in the field below:
1.	your CoC's street outreach efforts, including the methods it uses to ensure all persons experiencing unsheltered homelessness are identified and engaged;
2.	whether your CoC's Street Outreach covers 100 percent of the CoC's geographic area;
3.	how often your CoC conducts street outreach; and
4.	how your CoC tailored its street outreach to persons experiencing homelessness who are least likely to request assistance.

**(limit 2,500 characters)**

1. The City of Wheeling is working with all counties in its geographical area to develop methods of Street Outreach. Ohio County's efforts are strong. Street Moms collaborates with existing agencies to identify and engage homeless individuals and families. A multidisciplinary team approach is taken once individuals are identified to coordinate services, safe shelters, and housing. Ohio County also has Project Hope, a medical street outreach program to care for homeless individuals medical needs. Project Hope sends a mobile medical unit into the campsites for care and referrals to area medical facilities when needed.
2. The new lead agency is working to ensure all five counties have training and street outreach services. Catholic Charities, Youth Services System, Helping Heroes, and Wheeling YWCA cover the remaining four counties. A collaborative approach with consistent procedures is part of the strategic planning process with the new lead agency.
3. Street Moms work daily and Project Hope is engage on weekends. The partnering agencies provide outreach Monday through Friday in other counties.
4. Street Moms and Project Hope's outreach is based on trust and developing relationships with all homeless individuals especially those resisting assistance. Safety and health are a concern and each person is monitored to the best of the agencies abilities. Follow ups are always attempted. Concern for safety during the winter months is communicated with all individuals. The temporary winter shelter operated by the LIFE HUB in Wheeling ensures that all homeless individuals have a warm place to stay overnight during the winter months. All persons identified as homeless are also tracked in the HMIS system from a spreadsheet developed by the NPCoC.

1D-4.	Strategies to Prevent Criminalization of Homelessness.	
	NOFO Section V.B.1.k.	

Select yes or no in the chart below to indicate strategies your CoC implemented to ensure homelessness is not criminalized and to reverse existing criminalization policies in your CoC's geographic area:

	Your CoC's Strategies	Ensure Homelessness is not Criminalized	Reverse Existing Criminalization Policies
1.	Engaged/educated local policymakers	Yes	No
2.	Engaged/educated law enforcement	Yes	Yes
3.	Engaged/educated local business leaders	Yes	No
4.	Implemented community wide plans	No	No
5.	Other:(limit 500 characters)		

1D-5.	Rapid Rehousing--RRH Beds as Reported in the Housing Inventory Count (HIC) or Longitudinal Data from HMIS.	
	NOFO Section V.B.1.i.	

		HIC Longitudinal HMIS Data	2022	2023
	Enter the total number of RRH beds available to serve all populations as reported in the HIC or the number of households served per longitudinal HMIS data, e.g., APR.	HIC	24	24

1D-6.	Mainstream Benefits–CoC Annual Training of Project Staff.	
	NOFO Section V.B.1.m.	

Indicate in the chart below whether your CoC trains program staff annually on the following mainstream benefits available for program participants within your CoC's geographic area:

	Mainstream Benefits	CoC Provides Annual Training?
1.	Food Stamps	Yes
2.	SSI–Supplemental Security Income	Yes
3.	SSDI–Social Security Disability Insurance	Yes
4.	TANF–Temporary Assistance for Needy Families	Yes
5.	Substance Use Disorder Programs	Yes
6.	Employment Assistance Programs	Yes
7.	Other (limit 150 characters)	

1D-6a.	Information and Training on Mainstream Benefits and Other Assistance.	
	NOFO Section V.B.1.m	

Describe in the field below how your CoC:

1.	systemically provides up-to-date information on mainstream resources available for program participants (e.g., Food Stamps, SSI, SSDI, TANF, substance abuse programs) within your CoC's geographic area;
2.	works with project staff to collaborate with healthcare organizations, including substance abuse treatment and mental health treatment, to assist program participants with receiving healthcare services; and
3.	works with projects to promote SSI/SSDI Outreach, Access, and Recovery (SOAR) certification of program staff.

(limit 2,500 characters)

1. The NPCoC as well as provider agencies regularly meet with the West Virginia Department of Health and Human Resources to ensure resources are available to homeless individuals and families. Up to date information is always given to ensure the basic needs of homeless individuals is met. Information is communicated verbally as well as electronically and through flyers and handouts. Substance Abuse Programs hold informational sessions near homeless camp sites and communicate up to date information with provider agencies to distribute to homeless neighbors/clients.
2. Healthcare organizations are very strong in the Northern Panhandle--WVU Hospital, Northwood, Breakthrough at Reynolds, Wheeling Health Right and Project Hope through the Ohio County Health Department to name a few. Most have homeless outreach professionals on staff to work with this population. Social service agencies collaborate very well with the local healthcare organizations and advocate on behalf of their homeless clients.
3. The NPCoC does work with and will continue to work with organizations to address substance use disorder and mental health issues. Certifications are always offered from partnering agencies. The NPCoC will continue to strengthen these relationships to provide the best outreach possible to homeless individuals and families.

1D-7.	Increasing Capacity for Non-Congregate Sheltering.	
	NOFO Section V.B.1.n.	

Describe in the field below how your CoC is increasing its capacity to provide non-congregate sheltering.

**(limit 2,500 characters)**

The existing shelters in the Northern Panhandle are mainly congregate shelters. There are a few that have individual rooms for families, youth, and survivors. Often, families are put into hotels until housing becomes available. The LIFE HUB, a new nonprofit in Ohio County purchased a church building in downtown Wheeling to operate a low-barrier 24/7/365 homeless shelter. Part of the plan is to include additional family rooms and partner with a local agency willing to increase transitional housing. For now, the plan continues to be to isolate individuals when dealing with infectious diseases such as COVID 19 by partnering with local healthcare providers, nonprofits, hotels, and landlords.

ID-8.	Partnerships with Public Health Agencies--Collaborating to Respond to and Prevent Spread of Infectious Diseases.	
	NOFO Section V.B.1.o.	

Describe in the field below how your CoC effectively collaborates with state and local public health agencies to:

- |    |                                                                                          |
|----|------------------------------------------------------------------------------------------|
| 1. | develop CoC-wide policies and procedures to respond to infectious disease outbreaks; and |
| 2. | prevent infectious disease outbreaks among people experiencing homelessness.             |

**(limit 2,500 characters)**

1. The NPCoC will coordinate with the West Virginia Coalition to End Homelessness to strengthen ties to healthcare providers in the five county service area to create CoC-wide policies for response to infectious disease outbreaks. Established partnerships with law enforcement agencies, local governments, and family resource networks will also be leveraged to ensure the response plans serve all counties appropriately.
2. The NPCoC will coordinate with the West Virginia Coalition to End Homelessness to strengthen ties to healthcare providers in the five county service area to create CoC-wide policies for response to infectious disease outbreaks. Established partnerships with law enforcement agencies, local governments, and family resource networks will also be leveraged to ensure the response plans serve all counties appropriately.

ID-8a.	Collaboration With Public Health Agencies on Infectious Diseases.	
	NOFO Section V.B.1.o.	
	Describe in the field below how your CoC:	
	1. shared information related to public health measures and homelessness, and	
	2. facilitated communication between public health agencies and homeless service providers to ensure street outreach providers and shelter and housing providers are equipped to prevent or limit infectious disease outbreaks among program participants.	

**(limit 2,500 characters)**

1. The NPCoC facilitates communication by inviting local healthcare providers and health departments to provide updates and collaborate with homeless service providers at the monthly meetings. Regular communication took place during the COVID19 Pandemic. The County Health Departments rely on the nonprofits to help communicate and share their information with the homeless population.
2. Agencies in the Northern Panhandle service area are proficient in quarantining sick homeless individuals and families as needed and communicating as part of multidisciplinary team meetings to ensure the safety of all is taken into consideration.

1D-9.	Centralized or Coordinated Entry System–Assessment Process.	
	NOFO Section V.B.1.p.	
	Describe in the field below how your CoC's coordinated entry system:	
	1. covers 100 percent of your CoC's geographic area;	
	2. uses a standardized assessment process; and	
	3. is updated regularly using feedback received from participating projects and households that participated in coordinated entry.	

**(limit 2,500 characters)**

1. The West Virginia Coalition to End Homelessness will assist the NPCoC as the CES this year. Working in conjunction with Balance of State, they will cover the entire geographic area.
2. All households experiencing homelessness are prioritized utilizing acuity score on the VI-SPDAT and through metrics such as program eligibility criteria, barriers to access housing, length of time homeless, tri-morbidity etc.
3. This assessment will be utilized to create an updated weekly housing guide to provide outreach and providers a standard reference for assessment and housing availability.

	1D-9a. Program Participant-Centered Approach to Centralized or Coordinated Entry.	
	NOFO Section V.B.1.p.	
	Describe in the field below how your CoC's coordinated entry system:	
	1. reaches people who are least likely to apply for homeless assistance in the absence of special outreach;	
	2. prioritizes people most in need of assistance;	
	3. ensures people most in need of assistance receive permanent housing in a timely manner, consistent with their preferences; and	
	4. takes steps to reduce burdens on people using coordinated entry.	

(limit 2,500 characters)

1. In its first year as lead agency, the NPCoC will develop a dedicated page on the City of Wheeling's website as a means to communicate its mission and services to the broader community. As part of its assistance to the NPCoC, the West Virginia Coalition to End Homelessness will aid in the creation of additional marketing opportunities, including billboards and radio spots to ensure full coverage.
2. The VI-SPDAT Prescreen Tool will be utilized for prioritization and housing triage. All households experiencing homelessness will be prioritized utilizing acuity score, in addition to program eligibility criteria, barriers to access housing, length of time homeless, tri-morbidity, multi-system involvement, street homelessness, client location choice and unit availability, to then match the household with the most appropriate intervention
3. The NPCoC's CES will establish policies outline the process for prioritization of PSH and RRH resources to ensure that the most vulnerable people are prioritized first, and in a timely manner, for housing assistance. The CoC continues to assess barriers to quickly connecting households to permanent housing, through the development and enhancement of partnerships with housing developers, PHAs and landlords.
4. The West Virginia Coalition to End Homelessness's SOS-CES project application aims to fund 1.25 Street Outreach Specialists, located in NPCoC, with the ability to travel throughout the 5-county CoC catchment area. The individual, family, youth, or DV client will be assessed through one of the 4 access points and put on the Coordinated Entry housing guide or outside secure list (if DV) and then will be referred out for housing, to the provider in the specific area they would like to be housed and connected to wrap around services. The Street Outreach position will serve as a channel to efficiently streamline the process to housing or other relevant resources. WVCEH will also work to market and advertise the call-center line within the NPCoC to ensure full coverage and access to services that are available.

1D-9b.	Informing Program Participant about Rights and Remedies through Centralized or Coordinated Entry–Reporting Violations.	
	NOFO Section V.B.1.p.	
	Describe in the field below how your CoC through its centralized or coordinated entry:	
1.	affirmatively markets housing and services provided within the CoC's geographic area and ensures it reaches all persons experiencing homelessness;	
2.	informs program participants of their rights and remedies available under federal, state, and local fair housing and civil rights laws; and	
3.	reports any conditions or actions that impede fair housing choice for current or prospective program participants to the jurisdiction(s) responsible for certifying consistency with the Consolidated Plan.	

**(limit 2,500 characters)**



1. Fair housing training will take place within the NPCoC to all service providers annually. Printed materials will be distributed within homeless camps through street outreach. Information will be posted on newly created social media sites and a website landing page related to Fair Housing Laws. The NPCoC serves all regardless of race, religion, disability, color, gender, age or sexual orientation.
2. The NPCoC serves all regardless of race, religion, disability, color, gender, age or sexual orientation. Information and educational resources adhere to all federal and state fair housing and civil rights laws. The NPCoC and its subcommittees will establish a training schedule for partner agencies on the Federal Fair Housing Act, Civil Rights Laws, and the Americans with Disabilities Act.
3. As the new NPCoC lead agency, the City of Wheeling has a Human Rights Commission that diligently works on fair housing rights. The NPCoC will be developing procedures to address reporting. The City also follows policies and procedures within its own HR and Legal Departments.

1D-10.	Advancing Racial Equity in Homelessness—Conducting Assessment.	
	NOFO Section V.B.1.q.	

1.	Has your CoC conducted a racial disparities assessment in the last 3 years?	No
2.	Enter the date your CoC conducted its latest assessment for racial disparities.	

1D-10a.	Process for Analyzing Racial Disparities—Identified Racial Disparities in Provision or Outcomes of Homeless Assistance.	
	NOFO Section V.B.1.q.	

Describe in the field below:

1.	your CoC’s process for analyzing whether any racial disparities are present in the provision or outcomes of homeless assistance; and
2.	what racial disparities your CoC identified in the provision or outcomes of homeless assistance.

**(limit 2,500 characters)**

1. The City of Wheeling has taken over the lead agency for the NPCoC. Formal processes have not yet been developed for analyzing data. No previous local or state data was analyzed.
2. As a new lead agency, The City of Wheeling has not identified any racial disparities to date.

1D-10b.	Implemented Strategies that Address Racial Disparities.	
	NOFO Section V.B.1.q.	

Select yes or no in the chart below to indicate the strategies your CoC is using to address any racial disparities.

1.	The CoC's board and decisionmaking bodies are representative of the population served in the CoC.	Yes
2.	The CoC has identified steps it will take to help the CoC board and decisionmaking bodies better reflect the population served in the CoC.	Yes
3.	The CoC is expanding outreach in geographic areas with higher concentrations of underrepresented groups.	Yes
4.	The CoC has communication, such as flyers, websites, or other materials, inclusive of underrepresented groups.	No
5.	The CoC is training staff working in the homeless services sector to better understand racism and the intersection of racism and homelessness.	No
6.	The CoC is establishing professional development opportunities to identify and invest in emerging leaders of different races and ethnicities in the homelessness sector.	Yes
7.	The CoC has staff, committees, or other resources charged with analyzing and addressing racial disparities related to homelessness.	Yes
8.	The CoC is educating organizations, stakeholders, boards of directors for local and national nonprofit organizations working on homelessness on the topic of creating greater racial and ethnic diversity.	No
9.	The CoC reviewed coordinated entry processes to understand their impact on people of different races and ethnicities experiencing homelessness.	No
10.	The CoC is collecting data to better understand the pattern of program use for people of different races and ethnicities in its homeless services system.	Yes
11.	The CoC is conducting additional research to understand the scope and needs of different races or ethnicities experiencing homelessness.	No
	Other:(limit 500 characters)	
12.		

1D-10c.	Implemented Strategies that Address Known Disparities.	
	NOFO Section V.B.1.q.	

Describe in the field below the steps your CoC is taking to address the disparities identified in the provision or outcomes of homeless assistance.

(limit 2,500 characters)

The City of Wheeling will work with the West Virginia Coalition to End Homelessness to identify federal, state, and local organizations to collaborate with to ensure no disparities exist or how to address them when identified. Since the NPCoC Lead Agency was moved to the City of Wheeling a plan of action has not been formally developed. Training will be offered to partnering agencies and community partners such as landlords to ensure fair housing laws are followed and equal rights are not violated. The City of Wheeling currently adheres to the provisions set forth by HR and the Legal Departments.

1D-10d.	Tracked Progress on Preventing or Eliminating Disparities.	
	NOFO Section V.B.1.q.	

Describe in the field below:

1.	the measures your CoC has in place to track progress on preventing or eliminating disparities in the provision or outcomes of homeless assistance; and
2.	the tools your CoC uses.

**(limit 2,500 characters)**

1. The City of Wheeling will work with the West Virginia Coalition to End Homelessness to identify federal, state, and local organizations to collaborate with to ensure no disparities exist or how to address them when identified. Since the NPCoC Lead Agency was moved to the City of Wheeling a plan of action has not been formally developed. Training will be offered to partnering agencies and community partners such as landlords to ensure fair housing laws are followed and equal rights are not violated. The City of Wheeling currently adheres to the provisions set forth by HR and the Legal Departments.

2. The NPCoC will partner with the West Virginia Coalition to End Homelessness as the lead HMIS agency and create and implement data collection standards. Some measures the NPCoC will specifically use to track progress on preventing and eliminating disparities include, but are not limited to: identifying the length of time it takes for members of marginalized groups (members of the BIPOC and LGBTQ+, persons with disabilities, large families with children, etc.) to receive housing, how long shelter stays are for members of marginalized groups, how long marginalized populations remain unsheltered, and the success of their housing intervention compared to the majority group in our CoC. Annually, the CoC runs reports to make sure the same percentage of marginalized groups that are identified are housed at the same rates as their counterparts.

1D-11.	Involving Individuals with Lived Experience of Homelessness in Service Delivery and Decisionmaking—CoC’s Outreach Efforts.	
	NOFO Section V.B.1.r.	

Describe in the field below your CoC’s outreach efforts (e.g., social media announcements, targeted outreach) to engage those with lived experience of homelessness in leadership roles and decision making processes.

**(limit 2,500 characters)**

"The NPCoC will establish a social media presence and will work with community organizations to create opportunities for civic participation for people experiencing or formerly homelessness (e.g., meeting with public officials, leading statewide and CoC conference sessions or regional convenings, and virtual meetings with service providers in each region). The NPCoC will work with local providers from an array of disciplines (e.g., housing, outreach, shelter, health care, justice, education, and employment providers) to ensure that advertising material for the NPCoC and its subcommittees are available to the public, including program participants.

1D-11a.	Active CoC Participation of Individuals with Lived Experience of Homelessness.	
	NOFO Section V.B.1.r.	

You must upload the Letter Signed by Working Group attachment to the 4B. Attachments Screen.

Enter in the chart below the number of people with lived experience who currently participate in your CoC under the four categories listed:

	Level of Active Participation	Number of People with Lived Experience Within the Last 7 Years or Current Program Participant	Number of People with Lived Experience Coming from Unsheltered Situations
1.	Included in the decisionmaking processes related to addressing homelessness.	6	3
2.	Participate on CoC committees, subcommittees, or workgroups.	4	3
3.	Included in the development or revision of your CoC's local competition rating factors.	1	0
4.	Included in the development or revision of your CoC's coordinated entry process.	0	0

1D-11b.	Professional Development and Employment Opportunities for Individuals with Lived Experience of Homelessness.	
	NOFO Section V.B.1.r.	

Describe in the field below how your CoC or CoC membership organizations provide professional development and employment opportunities to individuals with lived experience of homelessness.

**(limit 2,500 characters)**

The CoC includes in its membership some educational partners and will also extend invitations to institutions of higher education in the service region. Membership organizations currently connect clients with educational opportunities according to their own established procedures. For instance, Catholic Charities West Virginia works in conjunction with Workforce West Virginia to connect clients with obtaining/increasing employment income and job training/educational opportunities as appropriate. Housing Heroes provides monthly budgeting and housing education workshops for their clients. Additional educational opportunities are provided through referral as determined by the individual service plans created by veterans and case managers.

1D-11c.	Routinely Gathering Feedback and Addressing Challenges of Individuals with Lived Experience of Homelessness.	
	NOFO Section V.B.1.r.	

Describe in the field below:	
1.	how your CoC routinely gathers feedback from people experiencing homelessness;
2.	how your CoC routinely gathers feedback from people who have received assistance through the CoC or ESG Programs; and
3.	the steps your CoC has taken to address challenges raised by people with lived experience of homelessness.

**(limit 2,500 characters)**

1. The new NPCoC Lead Agency works closely with the agencies and the homeless population. Each agency has a method for gathering information from the population served. The City of Wheeling in regular provider meetings and case management meetings discuss concerns from the homeless population. In addition, the City of Wheeling's Homeless Liaison is the current administrator of the NPCoC. She has relationships with the homeless population in Ohio County. She continually visits camps and shelters and holds discussions with individuals and families. She is also often the lead person that provides solutions and results for the homeless neighbors. She also holds regular discussions and meets monthly at the provider meetings with agencies that serve the other Northern Panhandle Counties addressing concerns.
2. The communication and request for feedback extend into the populations served by not only CoC assistance but also ESG and any other funding relevant to the homeless population. In the near future, the NPCoC will be working with the LIFE HUB nonprofit to launch a landscape analysis that will engage the population served and enlist their comments and suggestions to improve services. The state of West Virginia through the WV Bureau of Behavioral Health is also funding a needs analysis in all WV counties to understand the homeless population and the services needed. The NPCoC will be working closely with these organizations. The number one priority is to serve the homeless with dignity and compassion. There will always been communication directly with the population.
3. As the City of Wheeling moves forward an implementation process will be developed to ensure steps are taken to address concerns and challenges. At this time, concerns are addressed collaboratively.

1D-12.	Increasing Affordable Housing Supply.	
	NOFO Section V.B.1.t.	
	Describe in the field below at least 2 steps your CoC has taken in the past 12 months to engage city, county, or state governments that represent your CoC's geographic area regarding the following:	
	1. reforming zoning and land use policies to permit more housing development; and	
	2. reducing regulatory barriers to housing development.	

(limit 2,500 characters)

1. The City of Wheeling has an excellent relationship with the Wheeling Housing Authority. The Wheeling Housing Authority has approval to build more affordable housing in Ohio County. The NPCoC lead agency will work with the housing authority and City officials to encourage building especially in blighted areas. Several City council members list more affordable housing as a priority for the City. There are also two larger nonprofits in the Wheeling area strategically planning for transitional housing builds to serve vulnerable populations. They are encouraged by and are collaborating with the LIFE HUB nonprofit as they move forward with building a 24/7/365 low-barrier homeless shelter as well as Helping Heroes building housing for homeless Veterans. The hope is that Wheeling can become a pilot project for other counties in the Northern Panhandle and the state of West Virginia in serving the homeless.

2. The City of Wheeling has strategically planned for development and modernization in their downtown area. Officials are encouraged by the collaboration of local nonprofits and the willingness to provide or build affordable housing. The NPCoC will work with City officials in Wheeling and other county and city governments and local housing authorities and nonprofits in the Northern Panhandle to remove or ease any barriers to housing development. This includes zoning issues, environmental issues, historic preservation, and outdated restrictions that may prohibit the development of affordable housing.

## 1E. Project Capacity, Review, and Ranking–Local Competition

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

1E-1.	<b>Web Posting of Your CoC’s Local Competition Deadline–Advance Public Notice.</b> NOFO Section V.B.2.a. and 2.g. You must upload the Web Posting of Local Competition Deadline attachment to the 4B. Attachments Screen.	
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1.	Enter your CoC’s local competition submission deadline date for New Project applicants to submit their project applications to your CoC—meaning the date your CoC published the deadline.	08/29/2023
2.	Enter the date your CoC published the deadline for Renewal Project applicants to submit their project applications to your CoC’s local competition—meaning the date your CoC published the deadline.	08/29/2023

1E-2.	<b>Project Review and Ranking Process Your CoC Used in Its Local Competition. We use the response to this question and the response in Question 1E-2a along with the required attachments from both questions as a factor when determining your CoC’s eligibility for bonus funds and for other NOFO criteria below.</b> NOFO Section V.B.2.a., 2.b., 2.c., 2.d., and 2.e. You must upload the Local Competition Scoring Tool attachment to the 4B. Attachments Screen. Select yes or no in the chart below to indicate how your CoC ranked and selected project applications during your local competition:	
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1.	Established total points available for each project application type.	Yes
2.	At least 33 percent of the total points were based on objective criteria for the project application (e.g., cost effectiveness, timely draws, utilization rate, match, leverage), performance data, type of population served (e.g., DV, youth, Veterans, chronic homelessness), or type of housing proposed (e.g., PSH, RRH).	Yes
3.	At least 20 percent of the total points were based on system performance criteria for the project application (e.g., exits to permanent housing destinations, retention of permanent housing, length of time homeless, returns to homelessness).	Yes
4.	Provided points for projects that addressed specific severe barriers to housing and services.	Yes

5.	Used data from comparable databases to score projects submitted by victim service providers.	No
6.	Provided points for projects based on the degree the projects identified any barriers to participation (e.g., lack of outreach) faced by persons of different races and ethnicities, particularly those over-represented in the local homelessness population, and has taken or will take steps to eliminate the identified barriers.	No

1E-2a.	Scored Project Forms for One Project from Your CoC's Local Competition. We use the response to this question and Question 1E-2. along with the required attachments from both questions as a factor when determining your CoC's eligibility for bonus funds and for other NOFO criteria below.	
	NOFO Section V.B.2.a., 2.b., 2.c., and 2.d.	

You must upload the Scored Forms for One Project attachment to the 4B. Attachments Screen.  
 Complete the chart below to provide details of your CoC's local competition:

1.	What were the maximum number of points available for the renewal project form(s)?	142
2.	How many renewal projects did your CoC submit?	0
3.	What renewal project type did most applicants use?	None

1E-2b.	Addressing Severe Barriers in the Local Project Review and Ranking Process.	
	NOFO Section V.B.2.d.	

Describe in the field below:

1.	how your CoC analyzed data regarding each project that has successfully housed program participants in permanent housing;
2.	how your CoC analyzed data regarding how long it takes to house people in permanent housing;
3.	how your CoC considered the specific severity of needs and vulnerabilities experienced by program participants preventing rapid placement in permanent housing or the ability to maintain permanent housing when your CoC ranked and selected projects; and
4.	considerations your CoC gave to projects that provide housing and services to the hardest to serve populations that could result in lower performance levels but are projects your CoC needs in its geographic area.

(limit 2,500 characters)



1. Due to the novice status of project applicants and the City of Wheeling as lead agency, and due to lack of data and transparency from the previous lead agency, the Rank and Review tool focused largely on successful completion of project applications. Points were awarded for offering permanent and rapid rehousing. The NPCoC, in conjunction with the West Virginia Coalition to End Homelessness, will work together to establish baselines for successful placement rates and project monitoring metrics.
2. Due to the novice status of project applicants and the City of Wheeling as lead agency, and due to lack of data and transparency from the previous lead agency, the Rank and Review tool focused largely on successful completion of project applications. Points were awarded for commitment to entering data in the HMIS system and for prior successful completion of similar projects. The NPCoC, in conjunction with the West Virginia Coalition to End Homelessness, will work together to establish baselines for successful placement rates and project monitoring metrics.
3. Due to the novice status of project applicants and the City of Wheeling as lead agency, and due to lack of data and transparency from the previous lead agency, the Rank and Review tool focused largely on successful completion of project applications. Points were awarded for those projects offering outreach services, housing participants, and additional points for agencies serving veterans and those anticipated to be chronically homeless. The NPCoC, in conjunction with the West Virginia Coalition to End Homelessness, will work together to establish baselines for successful placement rates and project monitoring metrics.
4. The NPCoC gave all new project applications consideration for meeting the needs of the geographic area. In prior competitions, providers were discouraged from applying and agencies did not have opportunity to secure funds for housing or supportive services to those in the hardest to serve populations. Thus, the lead agency was changed under HUD guidance. Since all applicants are applying through the CoC for the first time, consideration was given to the lack of available performance data.

1E-3.	Advancing Racial Equity through Participation of Over-Represented Populations in the Local Competition Review and Ranking Process.	
	NOFO Section V.B.2.e.	
	Describe in the field below:	
	1. how your CoC used the input from persons of different races and ethnicities, particularly those over-represented in the local homelessness population, to determine the rating factors used to review project applications;	
	2. how your CoC included persons of different races and ethnicities, particularly those over-represented in the local homelessness population in the review, selection, and ranking process; and	
	3. how your CoC rated and ranked projects based on the degree to which their project has identified any barriers to participation (e.g., lack of outreach) faced by persons of different races and ethnicities, particularly those over-represented in the local homelessness population, and has taken or will take steps to eliminate the identified barriers.	

(limit 2,500 characters)

1. The rating factors for this year's competition were generated from a sample scorecard utilized by the Balance of State. As a new CoC lead agency, the City of Wheeling did its best to ensure compliance with HUD standards and priorities by working in collaboration with an experienced CoC. This scorecard was utilized during a previous grant cycle and deemed appropriate for this year's NPCoC local competition due to the number of new organizations applying for funding and their inexperience with HUD processes. In advance of next year's local competition, the NPCoC will review its scoresheet with diverse stakeholders, especially those with lived experience, to ensure rating factors are appropriate for service agency's evaluations.
2. Under guidance of the NPCoC board, the Rank and Review committee was only comprised of five members. During the process of scheduling, two members had to remove themselves due to prior scheduling commitments. In the next grant cycle, the NPCoC will ensure a larger group of community members to ensure diverse representation among Rank and Review members. The NPCoC board will work with a HUD TA this year to become more familiar with best practices in governance structure and the CoC local competition process.
3. The scoresheet utilized by Rank and Review did not feature specific questions or additional bonus points for projects that identified barriers faced by persons of different races or ethnicities. In next year's competition, with further training and guidance from HUD and the West Virginia Coalition to End Homelessness, the City of Wheeling as a new lead agency will ensure that there is a review for diversity, equity, and inclusion among service providers. This will ensure a review to unique obstacles faced not only by people of color but also for unique issues faced by those in the LGBTQ+ community as well as those with disabilities.

<b>1E-4.</b>	<b>Reallocation—Reviewing Performance of Existing Projects.</b>	
	NOFO Section V.B.2.f.	
	Describe in the field below:	
	1. your CoC's reallocation process, including how your CoC determined which projects are candidates for reallocation because they are low performing or less needed;	
	2. whether your CoC identified any low performing or less needed projects through the process described in element 1 of this question during your CoC's local competition this year;	
	3. whether your CoC reallocated any low performing or less needed projects during its local competition this year; and	
	4. why your CoC did not reallocate low performing or less needed projects during its local competition this year, if applicable.	

(limit 2,500 characters)

1. In the Rank and Review process for the local competition, the committee was provided documentation from HUD representatives regarding performance of the Greater Wheeling Homeless Coalition. This included the NOFO definition of good standing as well as a count of open findings, SAGE report, and spending report. Based on the status of open findings, the GWHC renewal and new project applications were rejected for funding. The GIW budgeted amounts were then reallocated to projects awarded from the Rank and Review process.
2. In addition to five new and renewal projects from the Greater Wheeling Homeless Coalition, there were also duplicate applicants for the SOS-CES project. These projects were ranked and only one, The West Virginia Coalition to End Homelessness, was awarded based on the higher score it received from the scoresheet as completed by the Rank and Review Committee.
3. The NPCoC will reallocate funding from renewal projects due to the agency's status of open findings with HUD and award to new project applicants.
4. N/A

1E-4a.	Reallocation Between FY 2018 and FY 2023. NOFO Section V.B.2.f.	
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	Did your CoC cumulatively reallocate at least 20 percent of its ARD between FY 2018 and FY 2023?	Yes
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1E-5.	Projects Rejected/Reduced–Notification Outside of e-snaps. NOFO Section V.B.2.g. You must upload the Notification of Projects Rejected-Reduced attachment to the 4B. Attachments Screen.	
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1.	Did your CoC reject any project application(s) submitted for funding during its local competition?	Yes
2.	Did your CoC reduce funding for any project application(s) submitted for funding during its local competition?	Yes
3.	Did your CoC inform applicants why your CoC rejected or reduced their project application(s) submitted for funding during its local competition?	Yes
4.	If you selected Yes for element 1 or element 2 of this question, enter the date your CoC notified applicants that their project applications were being rejected or reduced, in writing, outside of e-snaps. If you notified applicants on various dates, enter the latest date of any notification. For example, if you notified applicants on 06/26/2023, 06/27/2023, and 06/28/2023, then you must enter 06/28/2023.	09/20/2023

1E-5a.	Projects Accepted–Notification Outside of e-snaps. NOFO Section V.B.2.g. You must upload the Notification of Projects Accepted attachment to the 4B. Attachments Screen.	
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	Enter the date your CoC notified project applicants that their project applications were accepted and ranked on the New and Renewal Priority Listings in writing, outside of e-snaps. If you notified applicants on various dates, enter the latest date of any notification. For example, if you notified applicants on 06/26/2023, 06/27/2023, and 06/28/2023, then you must enter 06/28/2023.	09/20/2023
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1E-5b.	Local Competition Selection Results for All Projects.	
	NOFO Section V.B.2.g.	
	You must upload the Local Competition Selection Results attachment to the 4B. Attachments Screen.	

	<b>Does your attachment include:</b> 1. Project Names; 2. Project Scores; 3. Project accepted or rejected status; 4. Project Rank—if accepted; 5. Requested Funding Amounts; and 6. Reallocated funds.	Yes
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1E-5c.	Web Posting of CoC-Approved Consolidated Application 2 Days Before CoC Program Competition Application Submission Deadline.	
	NOFO Section V.B.2.g. and 24 CFR 578.95.	
	You must upload the Web Posting—CoC-Approved Consolidated Application attachment to the 4B. Attachments Screen.	

	Enter the date your CoC posted the CoC-approved Consolidated Application on the CoC’s website or partner’s website—which included: 1. the CoC Application; and 2. Priority Listings for Reallocation forms and all New, Renewal, and Replacement Project Listings.	09/27/2023
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1E-5d.	Notification to Community Members and Key Stakeholders that the CoC-Approved Consolidated Application is Posted on Website.	
	NOFO Section V.B.2.g.	
	You must upload the Notification of CoC-Approved Consolidated Application attachment to the 4B. Attachments Screen.	

	Enter the date your CoC notified community members and key stakeholders that the CoC-approved Consolidated Application was posted on your CoC’s website or partner’s website.	09/27/2023
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## 2A. Homeless Management Information System (HMIS) Implementation

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

<b>2A-1.</b>	<b>HMIS Vendor.</b>	
	Not Scored–For Information Only	

	Enter the name of the HMIS Vendor your CoC is currently using.	WellSky's Community Services (formerly ServicePoint)
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<b>2A-2.</b>	<b>HMIS Implementation Coverage Area.</b>	
	Not Scored–For Information Only	

	Select from dropdown menu your CoC's HMIS coverage area.	Statewide
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<b>2A-3.</b>	<b>HIC Data Submission in HDX.</b>	
	NOFO Section V.B.3.a.	

	Enter the date your CoC submitted its 2023 HIC data into HDX.	08/02/2023
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<b>2A-4.</b>	<b>Comparable Database for DV Providers–CoC and HMIS Lead Supporting Data Collection and Data Submission by Victim Service Providers.</b>	
	NOFO Section V.B.3.b.	

In the field below:

<b>1.</b>	describe actions your CoC and HMIS Lead have taken to ensure DV housing and service providers in your CoC collect data in HMIS comparable databases;
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2.	state whether DV housing and service providers in your CoC are using a HUD-compliant comparable database—compliant with the FY 2022 HMIS Data Standards; and
3.	state whether your CoC’s HMIS is compliant with the FY 2022 HMIS Data Standards.

(limit 2,500 characters)

1. As part of initial setup of the West Virginia Coalition to End Homelessness as the HMIS and SSO lead, meetings with DV providers will be set up to determine the data collection methods and databases and to establish CoC-wide data security procedures.
2. The Young Women’s Christian Association of Wheeling, West Virginia, the DV bonus applicant, currently utilizes EmpowerDB. EmpowerDB is HUD compliant.
3. In coordination with the West Virginia Coalition to End Homelessness, the NPCoC will implement HMIS overseen by a statewide HMIS Steering Committee which is tasked with governance, by-law development, oversight, and serves as the clearinghouse for statewide data. The WVCEH has served as a leader on the WV Statewide HMIS Steering Committee over the past 10 years and is experienced at establishing and maintaining compliance with HMIS data standards. The NPCoC will make sure each end user is compliant with the standards in the Statewide Security Plan and Data Quality Plan. NPCoC system administrators will pull monthly reports to ensure compliance and annual security training.

2A-5.	Bed Coverage Rate—Using HIC, HMIS Data—CoC Merger Bonus Points.	
	NOFO Section V.B.3.c. and V.B.7.	

Enter 2023 HIC and HMIS data in the chart below by project type:

Project Type	Total Year-Round Beds in 2023 HIC	Total Year-Round Beds in HIC Operated by Victim Service Providers	Total Year-Round Beds in HMIS	HMIS Year-Round Bed Coverage Rate
1. Emergency Shelter (ES) beds	81	34	47	100.00%
2. Safe Haven (SH) beds	0	0	0	
3. Transitional Housing (TH) beds	31	12	19	100.00%
4. Rapid Re-Housing (RRH) beds	24	0	24	100.00%
5. Permanent Supportive Housing (PSH) beds	16	0	16	100.00%
6. Other Permanent Housing (OPH) beds	0	0	0	

2A-5a.	Partial Credit for Bed Coverage Rates at or Below 84.99 for Any Project Type in Question 2A-5.	
	NOFO Section V.B.3.c.	

For each project type with a bed coverage rate that is at or below 84.99 percent in question 2A-5, describe:

1.	steps your CoC will take over the next 12 months to increase the bed coverage rate to at least 85 percent for that project type; and
2.	how your CoC will implement the steps described to increase bed coverage to at least 85 percent.

**(limit 2,500 characters)**

n/a

2A-6.	Longitudinal System Analysis (LSA) Submission in HDX 2.0.	
	NOFO Section V.B.3.d.	
	You must upload your CoC's FY 2023 HDX Competition Report to the 4B. Attachments Screen.	

Did your CoC submit at least two usable LSA data files to HUD in HDX 2.0 by February 28, 2023, 8 p.m. EST?	Yes
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## 2B. Continuum of Care (CoC) Point-in-Time (PIT) Count

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

2B-1.	PIT Count Date.	
	NOFO Section V.B.4.a	

	Enter the date your CoC conducted its 2023 PIT count.	01/25/2023
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2B-2.	PIT Count Data–HDX Submission Date.	
	NOFO Section V.B.4.a	

	Enter the date your CoC submitted its 2023 PIT count data in HDX.	07/05/2023
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2B-3.	PIT Count–Effectively Counting Youth in Your CoC’s Most Recent Unsheltered PIT Count.	
	NOFO Section V.B.4.b.	

Describe in the field below how your CoC:	
1.	engaged unaccompanied youth and youth serving organizations in your CoC’s most recent PIT count planning process;
2.	worked with unaccompanied youth and youth serving organizations to select locations where homeless youth are most likely to be identified during your CoC’s most recent PIT count planning process; and
3.	included youth experiencing homelessness as counters during your CoC’s most recent unsheltered PIT count.

**(limit 2,500 characters)**



1. The City of Wheeling works closely with the Northern Panhandle youth and family organizations. They have been engaged in past counts and will continue to be moving forward.
2. Youth Services Systems, YWCA, and Change Inc assisted the NPCoC new lead agency in identifying locations sheltering or housing homeless youth for the PIT count..
3. Youth experiencing homelessness were not included as counters during the most recent unsheltered PIT count.

2B-4.	PIT Count–Methodology Change–CoC Merger Bonus Points.	
	NOFO Section V.B.5.a and V.B.7.c.	
	In the field below:	
	1. describe any changes your CoC made to your sheltered PIT count implementation, including methodology or data quality changes between 2022 and 2023, if applicable;	
	2. describe any changes your CoC made to your unsheltered PIT count implementation, including methodology or data quality changes between 2022 and 2023, if applicable; and	
	3. describe how the changes affected your CoC’s PIT count results; or	
	4. state “Not Applicable” if there were no changes or if you did not conduct an unsheltered PIT count in 2023.	

**(limit 2,500 characters)**

1. In December of 2022, the City of Wheeling became the new NPCoc Lead Agency. The count itself was not changed. Moving forward the new lead agency would like to include more providers with the geographical region served.
2. In December of 2022, the City of Wheeling became the new NPCoc Lead Agency. The count itself was not changed. Moving forward the new lead agency would like to include more providers with the geographical region served.
3. The lead agency was able to gather more complete information and data than recent past years.
4. Since the prior lead organization has not provided access to the new lead agency, we cannot accurately address if there was a change in the PIT count data from prior years.

## 2C. System Performance

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

<b>2C-1.</b>	<b>Reduction in the Number of First Time Homeless–Risk Factors Your CoC Uses.</b>	
	NOFO Section V.B.5.b.	
	In the field below:	
	1. describe how your CoC determined the risk factors to identify persons experiencing homelessness for the first time;	
	2. describe your CoC’s strategies to address individuals and families at risk of becoming homeless; and	
	3. provide the name of the organization or position title that is responsible for overseeing your CoC’s strategy to reduce the number of individuals and families experiencing homelessness for the first time	

**(limit 2,500 characters)**

1. In conjunction with the West Virginia Coalition to End Homelessness (WVCEH), the NPCoC will establish a process through CES access points to identify risk factors for persons becoming homeless for the first time. Policy will be established to attempt diversion for everyone entering the system, except in cases of chronic or mentally and medically vulnerable people.
2. The NPCoC will operate four coordinated entry points and train providers to assess and determine processes for diversion and prevention of homelessness across the service area. Providers will be trained on equal access, reasonable accommodations, and methods for creating low-barrier services.
3. NPCoC will work with the WVCEH to establish four coordinated entry points and a monthly meeting schedule with service providers to monitor the incoming rates of homeless individuals and families. The individuals with lived experience participating in working groups will also assist with informing methods for preventing homelessness.

<b>2C-1a.</b>	<b>Impact of Displaced Persons on Number of First Time Homeless.</b>	
	NOFO Section V.B.5.b	
	Was your CoC’s Number of First Time Homeless [metric 5.2] affected by the number of persons seeking short-term shelter or housing assistance displaced due to:	

1.	natural disasters?	No
2.	having recently arrived in your CoCs' geographic area?	No

2C-2.	Length of Time Homeless—CoC's Strategy to Reduce.	
	NOFO Section V.B.5.c.	

	In the field below:
1.	describe your CoC's strategy to reduce the length of time individuals and persons in families remain homeless;
2.	describe how your CoC identifies and houses individuals and persons in families with the longest lengths of time homeless; and
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the length of time individuals and families remain homeless.

(limit 2,500 characters)

1. The NPCoC moving forward will work closely with area nonprofits serving the homeless in regular multidisciplinary team meetings to reduce the time individuals and families remain homeless. These meetings are underway and are working well. A triage approach, if you will, has helped to move this process along. The biggest obstacle in the Northern Panhandle is that need is greater than availability of affordable permanent and transitional housing. Waitlists for housing authorities can be six to 12 months. Available apartments are hard to get into due to the limited stock from the continued oil and gas transitional employees that are in and out of the Northern Panhandle area. Case management plans always include housing as a priority and the goal is three months if possible but not always feasible. Housing Authorities are engaged in the process, whereas in the past that engagement was limited. Local governments are now also engaged in the homeless conversations making officials aware of the limited housing supply in the Northern Panhandle.

2. Regular collaborative case management meetings and provider meetings helps the NPCoC identify individuals and families with the greatest need. Families with children are prioritized as well as survivors or those that have acute healthcare needs and are vulnerable. If family reunification is possible that is also a pathway to housing. The NPCoC moving forward will also coordinate with area shelters to ensure their clients have an opportunity for a pathway to housing, if possible, to end their cycle of homelessness. Finally, relationships and procedures are being formulated with area healthcare organizations to coordinate with their case managers a pathway for homeless individuals experiencing a medical crisis to quickly find housing.

3. Catholic Charities WV; YWCA Wheeling; Helping Heroes; Youth Services System; Street Moms; Project Hope: are all working together to reduce the time individuals and families remain homeless in the Northern Panhandle. In the near future, it is the hope that the LIFE HUB will be a point of entry and overseeing this process in Ohio County. The NPCoC will be partnering with the West Virginia Coalition to End Homelessness to provide some oversight and training as the NPCoC continues to strengthen its policies and procedures as the new Lead Agency.

2C-3.	<b>Exits to Permanent Housing Destinations/Retention of Permanent Housing—CoC's Strategy</b>	
	NOFO Section V.B.5.d.	
	In the field below:	
1.	describe your CoC's strategy to increase the rate that individuals and persons in families residing in emergency shelter, safe havens, transitional housing, and rapid rehousing exit to permanent housing destinations;	
2.	describe your CoC's strategy to increase the rate that individuals and persons in families residing in permanent housing projects retain their permanent housing or exit to permanent housing destinations; and	
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to increase the rate that individuals and families exit to or retain permanent housing.	

**(limit 2,500 characters)**

1. In partnership with the West Virginia Coalition to End Homelessness, the NPCoC will begin holding listening sessions with community service partners to establish needs and strategies to increase the rate to get into permanent housing. With the City of Wheeling as the new lead agency of the CoC, inroad's will be established to increase housing stock. Additional connections will be established with governing bodies, PHAs, and landlords to further increase permanent housing destinations throughout the five-county service area.
2. The NPCoC will focus on training agencies on best practices in placement services as well as HMIS data entry and maintenance. Working with the WVCEH, a baseline performance target will be established, and work will be done to improve the rates of placement and retention.
3. The NPCoC plans to create a Director of the CoC that will be overseen by the City's Homeless Liaison, Melissa Adams.

2C-4.	<b>Returns to Homelessness—CoC's Strategy to Reduce Rate.</b>	
	NOFO Section V.B.5.e.	
	In the field below:	
1.	describe your CoC's strategy to identify individuals and families who return to homelessness;	
2.	describe your CoC's strategy to reduce the rate of additional returns to homelessness; and	
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the rate individuals and persons in families return to homelessness.	

**(limit 2,500 characters)**

1. Homeless service providers in the NPCoC geographical area work collaboratively to not only identify individuals and families who return to homelessness, but also maintain care coordination on them to ensure they do not fall through any "cracks" in the system. Regular Multidisciplinary Team meetings (approximately every two weeks), review case files. Street Outreach organizations maintain nearly daily connections with these individuals and families and report on their cases to all relevant agencies. Information is kept at the NPCoC level. The NPCoC will also continue to coordinate with the entry lead agency and the HMIS lead agency to maintain information.
2. Unfortunately, in the Northern Panhandle transitional living and permanent affordable housing spaces are hard to get. The need is greater than the inventory. This is a challenge. In the wait to get individuals and families back into housing once they leave housing, supportive services will be offered to ensure basic needs are met; safety is ensured especially during harsh winter months; and healthcare and mental health services are provided as well as substance use recovery services. By addressing and meeting some of these needs, the hope is that individuals and families will be in a healthier space and be ready for permanent housing reducing the rate of returning to homelessness.
3. The NPCoC works closely with partnering agencies that include Catholic Charities WV, Helping Heroes, Youth Services System, Street Moms, YWCA Wheeling, The LIFE HUB, and local housing authorities. Ultimately, the Director of the Lead Agency at the City of Wheeling is responsible for oversight.

2C-5.	Increasing Employment Cash Income—CoC's Strategy.	
	NOFO Section V.B.5.f.	
	In the field below:	
1.	describe your CoC's strategy to access employment cash sources;	
2.	describe how your CoC works with mainstream employment organizations to help individuals and families experiencing homelessness increase their employment cash income; and	
3.	provide the organization name or position title that is responsible for overseeing your CoC's strategy to increase income from employment.	

**(limit 2,500 characters)**

1. Regular communication with employment organizations, the trades, various industries, and the community colleges will help the NPCoC access employment opportunities. Knowing each homeless individual and family in the geographic region through case management and care coordination with service providers will enable the NPCoC to match individuals to employment opportunities or provide services that may be needed prior to employment like resume writing, dressing for the job, transportation barriers, and employment etiquette.
2. The City of Wheeling as the new NPCoC Lead Agency is working in year one to engage employment organizations to identify viable job opportunities for the homeless that are ready for employment. Workforce WV has training opportunities and services to assist vulnerable populations seeking employment. The LIFE HUB nonprofit is engaging and will work with the NPCoC to identify other employment opportunities through the trades and industry. West Virginia Northern Community College, which serves the Northern Panhandle of West Virginia has also been identified as a potential partner to provide employment training, classes, and services to the homeless population ready for this next step into increasing cash income to break poverty barriers, moving into permanent housing, and become viable members of their communities.
3. The City of Wheeling's Homeless Liaison is currently the director of the NPCoC. She will oversee strategies for employment opportunities.

2C-5a.	Increasing Non-employment Cash Income—CoC's Strategy	
	NOFO Section V.B.5.f.	
	In the field below:	
	1. describe your CoC's strategy to access non-employment cash income; and	
	2. provide the organization name or position title that is responsible for overseeing your CoC's strategy to increase non-employment cash income.	

(limit 2,500 characters)

1. The unemployment rate in West Virginia is 4.3%. This is higher than the national average of 3.8%. Benefits are critical to ensuring basic needs can be met and a pathway to permanent housing can be sought. Coordinating with WVDHHR and local social service agencies to assist homeless individuals with signing up and receiving all entitlements is a first step in the coordinated entry process.
2. The City of Wheeling's Homeless Liaison is currently the director of the NPCoC. She will oversee these strategies.

### 3A. Coordination with Housing and Healthcare

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

<b>3A-1.</b>	<b>New PH-PSH/PH-RRH Project–Leveraging Housing Resources.</b>	
	NOFO Section V.B.6.a.	
	You must upload the Housing Leveraging Commitment attachment to the 4B. Attachments Screen.	

	Is your CoC applying for a new PH-PSH or PH-RRH project that uses housing subsidies or subsidized housing units which are not funded through the CoC or ESG Programs to help individuals and families experiencing homelessness?	No
--	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	----

<b>3A-2.</b>	<b>New PH-PSH/PH-RRH Project–Leveraging Healthcare Resources.</b>	
	NOFO Section V.B.6.b.	
	You must upload the Healthcare Formal Agreements attachment to the 4B. Attachments Screen.	

	Is your CoC applying for a new PH-PSH or PH-RRH project that uses healthcare resources to help individuals and families experiencing homelessness?	No
--	----------------------------------------------------------------------------------------------------------------------------------------------------	----

<b>3A-3.</b>	<b>Leveraging Housing/Healthcare Resources–List of Projects.</b>	
	NOFO Sections V.B.6.a. and V.B.6.b.	
	If you selected yes to questions 3A-1. or 3A-2., use the list feature icon to enter information about each project application you intend for HUD to evaluate to determine if they meet the criteria.	

Project Name	Project Type	Rank Number	Leverage Type

## 3A-3. List of Projects.

2. Enter the Unique Entity Identifier (UEI): DTREBG44CLUY7



### 3B. New Projects With Rehabilitation/New Construction Costs

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

<b>3B-1.</b>	<b>Rehabilitation/New Construction Costs–New Projects.</b>	
	NOFO Section V.B.1.s.	

Is your CoC requesting funding for any new project application requesting \$200,000 or more in funding for housing rehabilitation or new construction?	No
--------------------------------------------------------------------------------------------------------------------------------------------------------	----

<b>3B-2.</b>	<b>Rehabilitation/New Construction Costs–New Projects.</b>	
	NOFO Section V.B.1.s.	

If you answered yes to question 3B-1, describe in the field below actions CoC Program-funded project applicants will take to comply with:

1.	Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u); and
2.	HUD’s implementing rules at 24 CFR part 75 to provide employment and training opportunities for low- and very-low-income persons, as well as contracting and other economic opportunities for businesses that provide economic opportunities to low- and very-low-income persons.

**(limit 2,500 characters)**

n/a

### 3C. Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

3C-1.	Designating SSO/TH/Joint TH and PH-RRH Component Projects to Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes.	
	NOFO Section V.F.	

	Is your CoC requesting to designate one or more of its SSO, TH, or Joint TH and PH-RRH component projects to serve families with children or youth experiencing homelessness as defined by other Federal statutes?	No
--	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	----

3C-2.	Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes.	
	NOFO Section V.F.	

You must upload the Project List for Other Federal Statutes attachment to the 4B. Attachments Screen.

If you answered yes to question 3C-1, describe in the field below:

1.	how serving this population is of equal or greater priority, which means that it is equally or more cost effective in meeting the overall goals and objectives of the plan submitted under Section 427(b)(1)(B) of the Act, especially with respect to children and unaccompanied youth than serving the homeless as defined in paragraphs (1), (2), and (4) of the definition of homeless in 24 CFR 578.3; and
2.	how your CoC will meet requirements described in Section 427(b)(1)(F) of the Act.

(limit 2,500 characters)

n/a

## 4A. DV Bonus Project Applicants for New DV Bonus Funding

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2023 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2023 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

4A-1.	New DV Bonus Project Applications.	
	NOFO Section I.B.3.I.	

Did your CoC submit one or more new project applications for DV Bonus Funding?	Yes
--------------------------------------------------------------------------------	-----

4A-1a.	DV Bonus Project Types.	
	NOFO Section I.B.3.I.	

Select yes or no in the chart below to indicate the type(s) of new DV Bonus project(s) your CoC included in its FY 2023 Priority Listing.

	Project Type	
1.	SSO Coordinated Entry	No
2.	PH-RRH or Joint TH and PH-RRH Component	Yes

**You must click "Save" after selecting Yes for element 1 SSO Coordinated Entry to view questions 4A-2, 4A-2a. and 4A-2b.**

4A-3.	Assessing Need for New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects in Your CoC's Geographic Area.	
	NOFO Section I.B.3.I.(1)(c)	

1.	Enter the number of survivors that need housing or services:	143
2.	Enter the number of survivors your CoC is currently serving:	30
3.	Unmet Need:	113

4A-3a.	How Your CoC Calculated Local Need for New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
NOFO Section I.B.3.I.(1)(c)		
Describe in the field below:		
1.	how your CoC calculated the number of DV survivors needing housing or services in question 4A-3 element 1 and element 2; and	
2.	the data source (e.g., comparable databases, other administrative data, external data source, HMIS for non-DV projects); or	
3.	if your CoC is unable to meet the needs of all survivors please explain in your response all barriers to meeting those needs.	

(limit 2,500 characters)

1. The NPCoC determined these metrics utilizing the DV Bonus project applicant data and narrative. Since the City of Wheeling became the lead agency of the CoC, the previous lead has not shared data. In the past year, the YWCA indicated that they served 143 adults and children in the last year and provided transitional housing for 39 adults and children (project application page 23) and that they have 30 project participants (page 36). With a new lead HMIS lead agency, the NPCoC will review data collection processes system-wide and will ensure DV data collection processes are documented and maintain VAWA compliance.
2. The YWCA Wheeling utilizes EmpowerDB for data collection.
3. The previous CoC lead agency is documented as stating to DV agencies that they were ineligible to apply for CoC funding and also failed to coordinate services. This lack of transparency and assistance to providers has negatively impacted community providers' ability to access CoC funding and to connect victims with care. The NPCoC's location in a rural and impoverished community creates challenges to access for victims and those experiencing homelessness.

4A-3b.	Information About Unique Project Applicants and Their Experience in Housing Placement and Housing Retention for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
NOFO Section I.B.3.I.(1)		
Use the list feature icon to enter information on each unique project applicant applying for New PH-RRH and Joint TH and PH-RRH Component DV Bonus projects—only enter project applicant information once, regardless of how many DV Bonus projects that applicant is applying for.		

<b>Applicant Name</b>
Young Women's Chr...

## Project Applicants Applying for New PH-RRH and Joint TH and PH-RRH DV Bonus Projects

4A-3b.	Information About Unique Project Applicants and Their Experience in Housing Placement and Housing Retention for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section II.B.11.e.(1)(d)	

Enter information in the chart below on the project applicant applying for one or more New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects included on your CoC's FY 2023 Priority Listing for New Projects:

1.	Applicant Name	Young Women's Christian Association of Wheeling WV
2.	Project Name	YWCA Wheeling DV Bonus
3.	Project Rank on the Priority Listing	5
4.	Unique Entity Identifier (UEI)	55-0357063
5.	Amount Requested	\$111,726
6.	Rate of Housing Placement of DV Survivors–Percentage	27%
7.	Rate of Housing Retention of DV Survivors–Percentage	50%

4A-3b.1.	Applicant Experience in Housing Placement and Retention for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section I.B.3.I.(1)(d)	

For the rate of housing placement and rate of housing retention of DV survivors reported in question 4B-3b., describe in the field below:

1.	how the project applicant calculated both rates;
2.	whether the rates accounts for exits to safe housing destinations; and
3.	the data source (e.g., comparable databases, other administrative data, external data source, HMIS for non-DV projects).

**(limit 1,500 characters)**

1. The YWCA is a new applicant and indicated on the project application that, in the last year, they provided 4,221 nights of emergency safety shelter for 143 adults and children last year and provided transitional housing for 39 adults and children. These metrics were used by the NPCoC to calculate the rate of placement by the NPCoC. If funded, both will undergo training for HUD standard reporting and accuracy of tracking.
2. As indicated by the project application, housing placements were emergency safety nights and shelter.
3. The Project applicant utilized their comparable database to calculate the both rates of placement. If funded the project will adapt intake process and data collection to more accurately track the housing needs and placement of their clients.

4A-3c.	Applicant Experience in Providing Housing to DV Survivor for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
NOFO Section I.B.3.I.(1)(d)		
Describe in the field below how the project applicant:		
1.	ensured DV survivors experiencing homelessness were quickly moved into safe affordable housing;	
2.	prioritized survivors—you must address the process the project applicant used, e.g., Coordinated Entry, prioritization list, CoC's emergency transfer plan, etc.;	
3.	determined which supportive services survivors needed;	
4.	connected survivors to supportive services; and	
5.	moved clients from assisted housing to housing they could sustain—address housing stability after the housing subsidy ends.	

(limit 2,500 characters)

1. YWCA Wheeling operates a 24/7 domestic violence crisis line and employees Outreach Advocates that are trained in offering trauma-informed victim services
2. All program participants meet with staff for assessment of needs and potential barriers to permanent housing. The City of Wheeling, as a new lead agency, will work with the West Virginia Coalition to End Homelessness to create coordinated entry procedures that will determine the process for prioritization of survivors.
3. All program participants meet with staff for assessment of needs and potential barriers to permanent housing.
4. After assessment, staff assist participants with housing search and applications. Case management is offered bi-weekly, with case management being voluntary for all participants.
5. YWCA Wheeling has partnerships with Jobs and Hope and WV Northern Community College for employment training, and YWCA Wheeling staff assist with employment applications, clothing for and transportation to interviews.

4A-3d.	Applicant Experience in Ensuring DV Survivor Safety for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
NOFO Section I.B.3.I.(1)(d)		
Describe in the field below examples of how the project applicant ensured the safety and confidentiality of DV survivors experiencing homelessness by:		
1.	taking steps to ensure privacy/confidentiality during the intake and interview process to minimize potential coercion of survivors;	
2.	making determinations and placements into safe housing;	
3.	keeping information and locations confidential;	
4.	training staff on safety and confidentiality policies and practices; and	
5.	taking security measures for units (congregate or scattered site), that support survivors' physical safety and location confidentiality.	

(limit 2,500 characters)

1. The project will expand professional development and skill training for outreach and crisis line employees to fill out intakes for the CoC Coordinated Entry, while also offering supportive services to domestic violence victims throughout the service area.
2. The project will expand professional development and skill training for outreach and crisis line employees to fill out intakes for the CoC Coordinated Entry, while also offering supportive services to domestic violence victims throughout the service area.
3. The YWCA Wheeling, as a domestic violence service provider maintains VAWA Confidentiality Requirements and will ensure that confidentiality practices and procedures are implemented to ensure that survivor information is protected.
4. The YWCA has been working with individuals and families to offer housing to domestic violence victims, human trafficking, women in recover and the homeless community since 1906. The YWCA Wheeling's Family Violence Prevention Program and Survivors of Trafficking Empowerment Program work to identify and offer trauma informed supportive services and emergency transitional housing for domestic violence victims.
5. The YWCA Wheeling, as a domestic violence service provider maintains VAWA Confidentiality Requirements and will ensure that confidentiality practices and procedures are implemented to ensure that survivor information is protected.

4A-3d.1.	Applicant Experience in Evaluating Their Ability to Ensure DV Survivor Safety for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section I.B.3.I.(1)(d)	

Describe in the field below how the project has evaluated its ability to ensure the safety of DV survivors the project served in the project, including any areas identified for improvement during the course of the proposed project.

**(limit 2,500 characters)**

The YWCA Wheeling, as a domestic violence service provider maintains VAWA Confidentiality Requirements and will ensure that confidentiality practices and procedures are implemented to ensure that survivor information is protected. The City of Wheeling, as a new lead agency for the NPCoC, will work with DV providers to establish COC-wide measures for safety and confidentiality evaluations according to VAWA Confidentiality Requirements.

4A-3e.	Applicant Experience in Trauma-Informed, Victim-Centered Approaches for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section I.B.3.I.(1)(d)	

Describe in the field below examples of the project applicant's experience using trauma-informed, victim-centered approaches to meet needs of DV survivors by:

- |    |                                                                                                                                                                                                                                         |
|----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. | prioritizing placement and stabilization in permanent housing consistent with the program participants' wishes and stated needs;                                                                                                        |
| 2. | establishing and maintaining an environment of agency and mutual respect, e.g., the project does not use punitive interventions, ensures program participant staff interactions are based on equality and minimize power differentials; |

3.	providing program participants access to information on trauma, e.g., training staff on providing program participants with information on the effects of trauma;
4.	emphasizing program participants' strengths, e.g., strength-based coaching, questionnaires and assessment tools include strength-based measures, case plans worked towards survivor-defined goals and aspirations;
5.	centering on cultural responsiveness and inclusivity, e.g., training on equal access, cultural competence, nondiscrimination, language access, improving services to be culturally responsive, accessible, and trauma-informed;
6.	providing a variety of opportunities for connection for program participants, e.g., groups, mentorships, peer-to-peer, spiritual needs; and
7.	offering support for survivor parenting, e.g., trauma-informed parenting classes, childcare, connections to legal services.

(limit 5,000 characters)

1. All program participants meet with staff for assessment of needs and potential barriers to permanent housing. After assessment, staff assist participants with housing search and applications. Case management is offered bi-weekly, with case management being voluntary for all participants.
2. The YWCA strongly values agency and mutual respect and will continue to maintain this environment through training. Further opportunities will be created in partnership with the NPCoC and WVCEH.
3. YWCA staff support and encourage participants as they work through their trauma and continue to research and incorporate evidenced-based information on trauma.
4. All program participants meet with staff for assessment of needs and potential barriers to permanent housing. After assessment, staff assist participants with housing search and applications. Case management is offered bi-weekly, with case management being voluntary for all participants.
5. If funded, the YWCA will create a position for culturally specific outreach. This position will assist with improving services for underrepresented populations. The YWCA is a community leader in diversity training for K-12 partners and area agencies.
6. YWCA Wheeling has long standing relationships with Northwood Health Systems and Wheeling Health Right for mainstream health and counseling sessions. YWCA also has a partnership with Jobs and Hope and WV Northern Community College for employment training, and YWCA Wheeling staff assist with employment applications, clothing for and transportation to interviews.
7. The Women Inspired in New Directions program works to identify and offer supportive services and housing for women in re-entry after incarceration facing homelessness. Through this program, the YWCA served 59 women and provided 4,371 with shelter.

4A-3f.	Applicant Experience in Meeting Service Needs of DV Survivors for Applicants Requesting New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section I.B.3.I.(1)(d)	

Describe in the field below examples of supportive services the project provided to domestic violence survivors while quickly moving them into permanent housing and addressing their safety needs.

(limit 5,000 characters)



- ¿ Child custody–The YWCA is a safe space and provides transportation for clients to custody hearings. The YWCA also has also provided mediation services and hosted mediation as a safe space.
- ¿ Bad Credit History–The YWCA partners with local banks to offer clients credit counseling.
- ¿ Housing Search and Counseling–Women in the WIN program as well as families and individuals housed in the shelter are provided with counseling services to assist in the pursuit of long-term housing.
- ¿ Crisis DV Services–YWCA employed advocates that staff a 24/7 DV crisis helpline and provide trauma-informed support, including safety planning, emergency shelter, and assistance in navigating restraining order processes.
- ¿ Education Services–After ongoing renovations are completed, an education room will provide training and education for adults as well as tutoring for children.

4A-3g.	Plan for Trauma-Informed, Victim-Centered Practices for New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section I.B.3.I.(1)(e)	

Describe in the field below examples of how the new project(s) will:	
1.	prioritize placement and stabilization in permanent housing consistent with the program participants' wishes and stated needs;
2.	establish and maintaining an environment of agency and mutual respect, e.g., the project does not use punitive interventions, ensures program participant staff interactions are based on equality and minimize power differentials;
3.	provide program participants access to information on trauma, e.g., training staff on providing program participants with information on the effects of trauma;
4.	emphasize program participants' strengths—for example, strength-based coaching, questionnaires and assessment tools include strength-based measures, case plans work towards survivor-defined goals and aspirations;
5.	center on cultural responsiveness and inclusivity, e.g., training on equal access, cultural competence, nondiscrimination, language access, improving services to be culturally responsive, accessible, and trauma-informed;
6.	provide a variety of opportunities for connection for program participants, e.g., groups, mentorships, peer-to-peer, spiritual needs; and
7.	offer support for survivor parenting, e.g., trauma-informed parenting classes, childcare, connections to legal services.

(limit 5,000 characters)

1. Onboarding at Wheeling YWCA a community outreach navigator to complete needs assessments; an outreach coordinator to oversee case management.
2. Wheeling YWCA will launch staff training to ensure respect and dignity are key to assisting DV clients.
3. Wheeling YWCA collaborates with trauma-informed counselling services and organizations to provide participants with information on the effects of trauma and how to heal from it.
4. The addition of an Outreach Coordinator will ensure standardization of case management policy and procedure. This position will also assist in training staff to offer services according to best practices.
5. The YWCA will onboard a Culturally Specific Outreach position to connect with and improve supports for underserved populations.
6. The Outreach Coordinators will work with clients to connect them with relevant mentors (including board members with lived experience), Northwood Health Systems for counseling, and programming available through the NPCCoC
7. The Women Inspired in New Directions program works to identify and offer supportive services and housing for women in re-entry after incarceration facing homelessness. Training for new staff will allow the YWCA to continue to provide supportive services and ensure quality of care among all team members.

4A-3h.	Involving Survivors in Policy and Program Development, Operations, and Evaluation of New PH-RRH and Joint TH and PH-RRH Component DV Bonus Projects.	
	NOFO Section I.B.3.I.(1)(f)	
	Describe in the field below how the new project will involve survivors:	
1.	with a range of lived expertise; and	
2.	in policy and program development throughout the project's operation.	

**(limit 2,500 characters)**

1. The City of Wheeling and West Virginia Coalition to End Homelessness will assist area agencies with recruitment of individuals with lived experience to assist in the creation of trauma-sensitive and responsive policies and procedures.
2. The City of Wheeling and West Virginia Coalition to End Homelessness will create subcommittees and policies to ensure inclusion of individuals with lived experience in all area agency policy and program development.

## 4B. Attachments Screen For All Application Questions

We have provided the following guidance to help you successfully upload attachments and get maximum points:

1. You must include a Document Description for each attachment you upload; if you do not, the Submission Summary screen will display a red X indicating the submission is incomplete.
2. You must upload an attachment for each document listed where 'Required?' is 'Yes'.
3. We prefer that you use PDF files, though other file types are supported—please only use zip files if necessary. Converting electronic files to PDF, rather than printing documents and scanning them, often produces higher quality images. Many systems allow you to create PDF files as a Print option. If you are unfamiliar with this process, you should consult your IT Support or search for information on Google or YouTube.
4. Attachments must match the questions they are associated with.
5. Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process.
6. If you cannot read the attachment, it is likely we cannot read it either.
  - . We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).
  - . We must be able to read everything you want us to consider in any attachment.
7. After you upload each attachment, use the Download feature to access and check the attachment to ensure it matches the required Document Type and to ensure it contains all pages you intend to include.
8. Only use the "Other" attachment option to meet an attachment requirement that is not otherwise listed in these detailed instructions.

Document Type	Required?	Document Description	Date Attached
1C-7. PHA Homeless Preference	No		
1C-7. PHA Moving On Preference	No		
1D-11a. Letter Signed by Working Group	Yes	1D-11a. Letter Si...	09/25/2023
1D-2a. Housing First Evaluation	Yes	1D-2a. Housing Fi...	09/25/2023
1E-1. Web Posting of Local Competition Deadline	Yes	1E-1.Web Posting ...	09/25/2023
1E-2. Local Competition Scoring Tool	Yes	1E-2 Local Compet...	09/25/2023
1E-2a. Scored Forms for One Project	Yes	1E-2a. Scored For...	09/25/2023
1E-5. Notification of Projects Rejected-Reduced	Yes	1E-5 Notification...	09/25/2023
1E-5a. Notification of Projects Accepted	Yes	NPCoC Notificatio...	09/25/2023
1E-5b. Local Competition Selection Results	Yes	1E-5b. Local Comp...	09/27/2023
1E-5c. Web Posting—CoC-Approved Consolidated Application	Yes		

1E-5d. Notification of CoC-Approved Consolidated Application	Yes		
2A-6. HUD's Homeless Data Exchange (HDX) Competition Report	Yes	NPCoC HDX Competi...	09/25/2023
3A-1a. Housing Leveraging Commitments	No		
3A-2a. Healthcare Formal Agreements	No		
3C-2. Project List for Other Federal Statutes	No		
Other	No	NPCoC Rank and Re...	09/25/2023

## **Attachment Details**

**Document Description:**

## **Attachment Details**

**Document Description:**

## **Attachment Details**

**Document Description:** 1D-11a. Letter Signed by Working Group-  
NPCoC

## **Attachment Details**

**Document Description:** 1D-2a. Housing First Evaluation- NPCoC

## **Attachment Details**

**Document Description:** 1E-1. Web Posting of Local Competition  
Deadline- NPCoC FY2023

## **Attachment Details**

**Document Description:** 1E-2 Local Competition Scoring Tool NPCoC

## **Attachment Details**

**Document Description:** 1E-2a. Scored Forms for One Project- NPCoC

## **Attachment Details**

**Document Description:** 1E-5 Notification of Projects Rejected-Reduced  
NPCoC

## **Attachment Details**

**Document Description:** NPCoC Notification of Projects Accepted

## **Attachment Details**

**Document Description:** 1E-5b. Local Competition Selection Results-  
NPCoC

## **Attachment Details**

**Document Description:**

## **Attachment Details**

**Document Description:**

## **Attachment Details**

**Document Description:** NPCoC HDX Competition Report

## **Attachment Details**

**Document Description:**

## **Attachment Details**

**Document Description:**

## **Attachment Details**

**Document Description:**

## Attachment Details

**Document Description:** NPCoC Rank and Review Supplemental Documentation



## Submission Summary

**Ensure that the Project Priority List is complete prior to submitting.**

Page	Last Updated
1A. CoC Identification	09/23/2023
1B. Inclusive Structure	09/27/2023
1C. Coordination and Engagement	09/27/2023
1D. Coordination and Engagement Cont'd	09/27/2023
1E. Project Review/Ranking	09/27/2023
2A. HMIS Implementation	09/27/2023
2B. Point-in-Time (PIT) Count	09/27/2023
2C. System Performance	09/27/2023
3A. Coordination with Housing and Healthcare	09/27/2023
3B. Rehabilitation/New Construction Costs	09/27/2023
3C. Serving Homeless Under Other Federal Statutes	09/27/2023

<b>4A. DV Bonus Project Applicants</b>	09/27/2023
<b>4B. Attachments Screen</b>	Please Complete
<b>Submission Summary</b>	No Input Required

09/27/2023

To Whom it May Concern,

I have reviewed the FY2023 COC Application and agree with what is stated. It was shared with me that moving forward, next year there will be more opportunities to participate in the NpCOC.

Ways that were described included:

1. Participate in CoC committees, subcommittees, or workgroups.
2. Included in the development or revision of your CoC's local competition rating factors.
3. Included in the development or revision of your CoC's coordinated entry process.

I am glad to support the NpCOC and its identified priorities for serving individuals and families experiencing homelessness with severe service needs in the COC geographic area.

Sincerely,

A handwritten signature in black ink, appearing to read "Bud Soper", with a long horizontal flourish extending to the right.

09/27/2023

To Whom it May Concern,

I have reviewed the FY2023 COC Application and agree with what is stated. It was shared with me that moving forward, next year there will be more opportunities to participate in the NpCOC.

Ways that were described included:

1. Participate in CoC committees, subcommittees, or workgroups.
2. Included in the development or revision of your CoC's local competition rating factors.
3. Included in the development or revision of your CoC's coordinated entry process.

I am glad to support the NpCOC and its identified priorities for serving individuals and families experiencing homelessness with severe service needs in the COC geographic area.

Sincerely,

A handwritten signature in black ink that reads "Amber Ware". The signature is written in a cursive, flowing style.

09/27/2023

To Whom it May Concern,

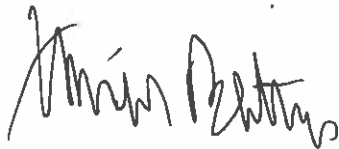
I have reviewed the FY2023 COC Application and agree with what is stated. It was shared with me that moving forward, next year there will be more opportunities to participate in the NpCOC.

Ways that were described included:

1. Participate in CoC committees, subcommittees, or workgroups.
2. Included in the development or revision of your CoC's local competition rating factors.
3. Included in the development or revision of your CoC's coordinated entry process.

I am glad to support the NpCOC and its identified priorities for serving individuals and families experiencing homelessness with severe service needs in the COC geographic area.

Sincerely,

A handwritten signature in black ink, appearing to read "Amin Bhattar". The signature is written in a cursive, flowing style.



- Applicant Name:  
City of Wheeling
- Applicant Number:  
WV-500 CoC
- Project Name:  
WV-500 CoC Registration FY2023
- Project Number:  
COC REG 2023 204815

09/25/2023

To Whom It May Concern:

Housing First Evaluation

The City of Wheeling is a new lead agency of the Northern Panhandle Continuum of Care and all applications approved under this CoC competition will be first time recipients. As such, the NPCoC Housing First Evaluation has not been included in project evaluations. In the future, the West Virginia Coalition to End Homelessness (WVCEH) and the West Virginia Balance of State (WVBoS) will assist with establishing and implementing the evaluation procedures necessary for HUD CoC compliance. The WVCEH and BoS will assist the NPCoC with requesting technical assistance as well to ensure proper monitoring of newly established protocols and procedures.

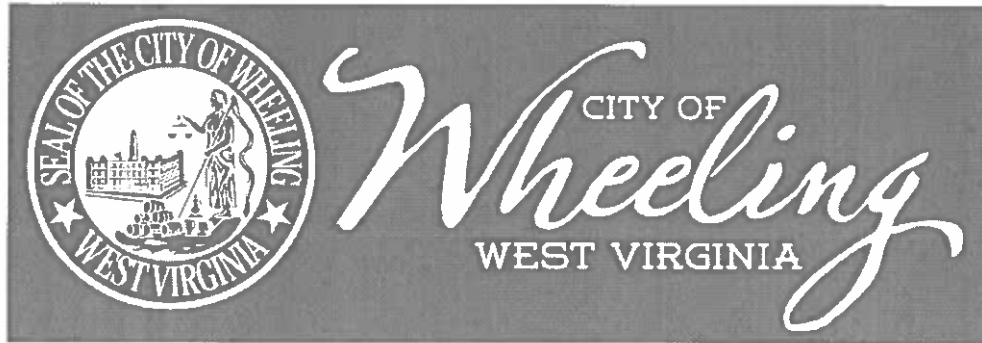
Please feel free to contact me with any questions or concerns,

A handwritten signature in black ink, appearing to read "Melissa Adams", with a long horizontal line extending to the right.

**Melissa Adams**

**Homeless Liasion**

1500 Chapline Street | Wheeling, WV 26003  
(304) 234-3610 | madams@wheelingwv.gov



## 2023 Scorecard for CoC Funds

This scorecard will be used by the Northern Panhandle CoC Ranking Committee to score applications for renewal and new projects.

This scorecard has five goals:

- Fund organizations that have the capacity to run effective programs (can manage and administer the program, can operate on reimbursement basis, have experience serving this population or a similar one)
- Fund projects that reflect the Northern Panhandle Continuum of Care & HUD's priorities: permanent supportive housing, rapid re-housing and serving the chronically homeless and data in decision-making.
- Incentivize agencies to be good partners (participating in community efforts to end homelessness, on HMIS, helping create infrastructure for their community's homeless service system to operate effectively throughout the year by leveraging relationships with healthcare and housing)
- Incentivize projects that include people with lived experience in their leadership and decision making bodies.
- Ensure that funded projects are being good stewards of NPCoC funding and performing to NPCoC standards and ensuring equity in outcomes and equity in leadership/manager.

New projects, especially but not exclusively first-time applicants, may be asked to provide additional information, including (but not limited to) information that will assist the Ranking Committee in determining the agency's capacity to implement the proposed project a) in a timely manner b) in a way that ensures successful outcomes c) so that the project is likely to score well on the HUD APR d) so that the project will not jeopardize the overall agency's stability e) so that the project will not jeopardize future funding for the NPCoC.

**ORGANIZATIONAL CAPACITY: 1 Point**

Consistency with Mission	Possible Score	Project Score
Does the project logically fit within the mission of the agency? <i>[Proj. App.]</i>	1	1

**CORRECTNESS OF APPLICATION: 15 Points**

Accuracy and Appropriateness of Responses	Possible Score	Project Score
Is the project description completed and accurate? <i>[Proj. App.]</i>	2	2
Does the application describe sufficient experience serving homeless persons? <i>[Proj. App.]</i>	2	2
Are questions regarding services completed and accurate? <i>[Proj. App.]</i>	2	2
Are questions regarding outreach completed and accurate? <i>[Proj. App.]</i>	2	2
Are questions regarding housing for participants completed and accurate? <i>[Proj. App.]</i>	2	2
Are the standard performance measures completed? Are the goals appropriate for the project? If the applicant chose to complete additional performance measures, are they appropriate for the project? Are the descriptions complete? <i>[Proj. App p27 &amp; 28.]</i>	4	4
Is the overall application complete, accurate, and error-free?	1	1

**HUD PRIORITIES**

**Targeting Veterans**

What percentage of the <b>adults</b> served by the project are expected to be veterans? <i>[Proj. App.]</i>	Possible Score	Project Score
Less than 100%	0	0
100%	16	

16



<b>Targeting People Who Are Chronically Homeless</b>		
What percentage of the people ( <b>adults and children</b> ) served by the project are expected to be chronically homeless? [Proj. App.]	<b>Possible Score</b>	<b>Project Score</b>
Less than 100%	0	<b>0</b>
100%	16	
<b>Permanent Housing</b>		
What type of Permanent Housing will this project offer? [Proj. App]	<b>Possible Score</b>	<b>Project Score</b>
PH	10	<b>n/a</b>
RRH	8	
If a RRH project, does the application outline that a Public Housing Authority or Unit of Local Government has committed to administering the Rental Assistance Funds?	(yes, no, n/a)	<b>n/a</b>
<b>Housing Over Services</b>		
Total \$ request for housing activities (acquisition, rehab, construction, leasing, rental assistance): [Proj. App.]	0 84,930	
Total \$ assistance request: [Proj. App.]		
Percentage of total budget devoted to housing activities (housing activities request/total request x 100):	<b>Possible Score</b>	<b>Project Score</b>
Less than 35%	0	<b>0</b>
Between 35% and 54.9%	5	
Between 55% and 74.9%	10	
Between 75% and 84.9%	15	
Between 85% and 100%	20	
Projects requesting supportive services funding must submit a justification statement that explains why the project is asking for CoC services funding. The statement should include what other funding sources the project utilizes or has worked to secure. The statement should also include a plan for when the project will reduce its use of CoC funds for services.	Threshold (yes, no, n/a)	<b>yes</b>

**CES/SSO Projects**

SSO Project is able to explain why funding is necessary and how it positively contributes to the NPCoC system performance goals.	<b>30 pts</b> Agency Demonstrates full understanding of this topic	<b>30</b>
	<b>15 pts</b> Agency demonstrates understanding, but needs improvement.	
	<b>0 pts</b> Agency does not demonstrate an understanding of this topic.	

**SCOPE OF SERVICES: 8 Points**

Service Needs	Possible Score	Project Score
Do services adequately and appropriately meet anticipated service needs? <i>[Proj. App.]</i>	4	4
Employment Services	Possible Score	Project Score
Does the project have adequate activities related to employment services? Are there known employment outcomes? <i>[Proj. App.]</i>	2	0
Access to Mainstream Benefits	Possible Score	Project Score
Does the project have adequate services to support access to mainstream benefits, including but not limited to implementation of the SOAR initiative? <i>[Proj. App.]</i>	2	1

**STAFF SECTION ONLY**

**Because Project Review Committee members from the community do not have access to documents needed to score the criteria below, the following sections will be scored only by staff of the BoS lead agency.**

**ORGANIZATIONAL CAPACITY: 20 Points**

Completed Similar Projects	Possible Score	Project Score
Has the agency successfully implemented a project of the same project type (SHP-PH, SHP-RRH, ESG, Section 8, HPRP, etc.?) from any source of funds in the past? <i>[Proj. App]</i>		
Has successfully implemented the same project type	10	
Has not implemented the same project type	0	

35 4

If the answer to the above question is yes, are the same staff that were operating the program at that time going to be operating the proposed project? <i>[Proj. App]</i>	2	
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<b>Agency Stability</b>	<b>Possible Score</b>	<b>Project Score</b>
Has the agency been in operation for at least 3 years? [Proj. App]	(yes, no)	
Are administrative/executive staff needed for agency stability experienced and skilled in agency administration and fundraising? [Proj. App]	2	
<b>Non-profits only:</b> Did the applicant submit a signed audit letter and a copy of their budget from the most recent fiscal year? (Financial statements will be used to assess fiscal stability of the applicant agency. Financial statements that demonstrate instability may result in the agency not meeting threshold requirements.) [Audit/financial documents]	(yes, no)	
<b>Non-profits only:</b> Does the agency have the financial capacity to operate this project on a reimbursement basis? [Budget/financial documents, reimbursement statement]	(yes, no)	
<b>Non-profits only:</b> Has the agency submitted a list of their board of directors and a copy of the minutes from their most recent board meeting? Does the agency have an active and engaged board of directors? (All agencies that are not non-profits automatically receive this 1 point.) [Board list and minutes]	1	
<b>Capacity to Provide Needed Services</b>	<b>Possible Score</b>	<b>Project Score</b>
Does the agency have the capacity to provide the services that will be needed? a) Do the services described seem adequate and appropriate and b) is the staffing pattern or subcontract plan adequate and appropriate? Do program staff have sufficient experience and knowledge to effectively run the type of program being applied for? [Proj. App]	(yes, no)	

<b>Administrative Capacity</b>	<b>Possible Score</b>	<b>Project Score</b>
Is the administrative staff separate from the services staff? <i>[Org. chart]</i>	2.5	
Is funding for the administrative staff stable? Is there adequate administrative staff to ensure agency stability throughout program implementation? <i>[Org. chart, budget/financial documents]</i>	2.5	
<b>CORRECTNESS OF APPLICATION: Loss of 25 Points</b>		
<b>Application Budget</b>	<b>Possible Score</b>	<b>Project Score</b>
If questions regarding the budget are not complete and accurate, subtract up to 5 points. <i>[Proj. App: Budget]</i>	-5	
<b>Meeting of Deadlines</b>	<b>Possible Score</b>	<b>Project Score</b>
If the on-line application via Esnaps was NOT completed correctly and in a timely manner, subtract up to 10 points.	-10	
If required accompanying documents are NOT turned in on time, subtract up to 10 points.	-10	
<b>MATCH &amp; LEVERAGE: 8 Points</b>		
<b>Documentation of Match</b>	<b>Possible Score</b>	<b>Project Score</b>
Do match letters sufficiently document the required match for the project type?	(yes, no)	
<b>Leverage</b>		
Total leverage: <i>[Proj. App.]</i>		
Total \$ request from HUD: <i>[Proj. App.]</i>		
Ratio of leverage to request (leverage/request):	<b>Possible Score</b>	<b>Project Score</b>
Ratio at least 1.5:1	(yes, no)	

	Ratio 1.5 to 1.99:1	4	
	Ratio 2:1 or more	8	
<b>ANNUAL PERFORMANCE REPORT DATA: 13 or Loss of 5 Points</b>			
<b>APR Scores</b>		<b>Possible Score</b>	<b>Project Score</b>
Does the agency have any additional projects that are meeting HUD's APR goals?		8	
<b>HMIS Participation (Per federal law - does not apply to domestic violence programs.)</b>		<b>Possible Score</b>	<b>Project Score</b>
If the agency has additional beds (not a part of this project application), are those beds also being entered into the system? <i>[WVCEH report; HIC]</i>		<b>Possible Score</b>	<b>Project Score</b>
Yes		5	
No		-5	
Does the agency commit to enter 100% of the beds into HMIS (with client consent)?		(yes, no)	
<b>HUD Monitoring Findings</b>		<b>Possible Score</b>	<b>Project Score</b>
If the agency has other existing projects, are there any HUD monitoring currently associated with any of these projects? If so, findings must be resolved or explained to the satisfaction of the Review Committee for the application to meet threshold. <i>[Interview with agency]</i>		(yes, no)	
<b>Previous Project Spending Rates</b>		<b>Possible Score</b>	<b>Project Score</b>
Does this applicant have other projects that have requested extensions or have not spent all of their funding? If yes, the applicant must submit an explanation of spending and a plan for improving spending and show a good faith effort to maximize use of current funds. <i>[Interview with agency]</i>		(yes, no)	

**AGENCY'S RELATIONSHIP TO COMMUNITY: 6 Points or Loss of 4 Points**

**Participation in Balance of State Activities**

Does agency actively participate in the following BoS activities?	Possible Score	Project Score
Participate in WVCEH CoC meetings	1	
Participate in trainings/HUD CoC Project Sponsor meetings	2	
Participated in at least 1/2 of meetings	0	
Did not submit Point-In-Time and Housing Inventory data by deadline	-2	
Does not submit reports for existing projects in a timely manner	-2	

**Participation in Other Community Coordination Activities**

Are there other housing/homeless related coalitions or partnerships within the region in which the agency participates?	Possible Score	Project Score
Local Coalitions	2	
Other	1	

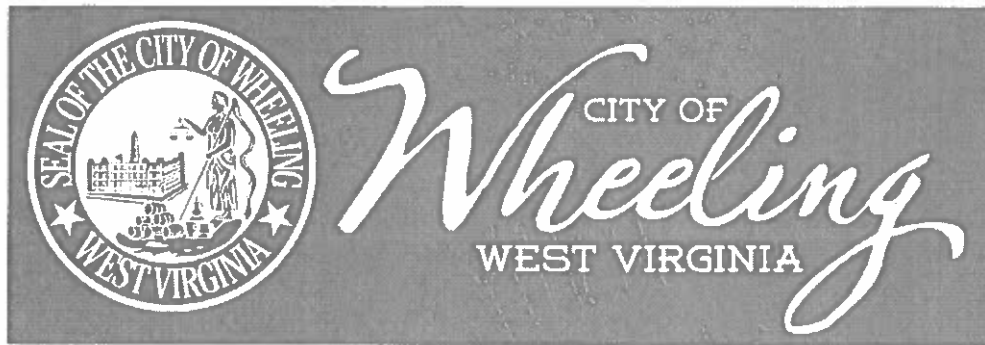
**PROJECT SCORING**

PROJECT SCORING		Maximum Score	Project Score
Renewal and Participation in BoS matrix.	1. Renewal PSH 2. New PSH created through Assessment and Planning for chronically homeless	5	
Participation in Statewide R&A Meetings	3. New PSH created through Assessment and Planning for chronically homeless	2	
Projects will	4. Reallocation for households with children	Possible Score	Project Score
What percentage of CLAs made transitions the following order.	5. Renewal HMIS	Possible Score	Project Score
	6. Any other project application submitted by the CoC that was not included in the CoC at least 75% in 2014)	50%	
	75-99%	2	
	100%	4	
Percentage of regions' beds covered and reported in HMIS (HIC):		Possible Score	Project Score
	0-49%	-2	
	50-74%	0	
	75-100%	8	

**Project Name: Young Womens Christian Association**

**Project Sponsor:**

**Reviewer: Mallorie Krueger**



## 2023 Scorecard for CoC Funds

This scorecard will be used by the Northern Panhandle CoC Ranking Committee to score applications for renewal and new projects.

This scorecard has five goals:

- Fund organizations that have the capacity to run effective programs (can manage and administer the program, can operate on reimbursement basis, have experience serving this population or a similar one)
- Fund projects that reflect the Northern Panhandle Continuum of Care & HUD's priorities: permanent supportive housing, rapid re-housing and serving the chronically homeless and data in decision-making.
- Incentivize agencies to be good partners (participating in community efforts to end homelessness, on HMIS, helping create infrastructure for their community's homeless service system to operate effectively throughout the year by leveraging relationships with healthcare and housing)
- Incentivize projects that include people with lived experience in their leadership and decision making bodies.
- Ensure that funded projects are being good stewards of NPCoC funding and performing to NPCoC standards and ensuring equity in outcomes and equity in leadership/manager.

New projects, especially but not exclusively first-time applicants, may be asked to provide additional information, including (but not limited to) information that will assist the Ranking Committee in determining the agency's capacity to implement the proposed project a) in a timely manner b) in a way that ensures successful outcomes c) so that the project is likely to score well on the HUD APR d) so that the project will not jeopardize the overall agency's stability e) so that the project will not jeopardize future funding for the NPCoC.



<b>ORGANIZATIONAL CAPACITY: 1 Point</b>			
<i>[Rel]</i>	<b>Consistency with Mission</b>	<b>Possible Score</b>	<b>Project Score</b>
	Does the project logically fit within the mission of the agency? <i>[Proj. App.]</i>	1	1

<b>CORRECTNESS OF APPLICATION: 15 Points</b>			
	<b>Accuracy and Appropriateness of Responses</b>	<b>Possible Score</b>	<b>Project Score</b>
	Is the project description completed and accurate? <i>[Proj. App.]</i>	2	2
	Does the application describe sufficient experience serving homeless persons? <i>[Proj. App.]</i>	2	2
	Are questions regarding services completed and accurate? <i>[Proj. App.]</i>	2	2
	Are questions regarding outreach completed and accurate? <i>[Proj. App.]</i>	2	1
	Are questions regarding housing for participants completed and accurate? <i>[Proj. App.]</i>	2	2
	Are the standard performance measures completed? Are the goals appropriate for the project? If the applicant chose to complete additional performance measures, are they appropriate for the project? Are the descriptions complete? <i>[Proj. App p27 &amp; 28.]</i>	4	4
	Is the overall application complete, accurate, and error-free?	1	1

<b>HUD PRIORITIES</b>		
<b>Targeting Veterans</b>		
	<b>Possible Score</b>	<b>Project Score</b>
What percentage of the <b>adults</b> served by the project are expected to be veterans? <i>[Proj. App.]</i>		
Less than 100%	0	0
100%	16	

<b>Targeting People Who Are Chronically Homeless</b>		
What percentage of the people ( <b>adults and children</b> ) served by the project are expected to be chronically homeless? [Proj. App.]	<b>Possible Score</b>	<b>Project Score</b>
Less than 100%	0	<b>16</b>
100%	16	
<b>Permanent Housing</b>		
What type of Permanent Housing will this project offer? [Proj. App.]	<b>Possible Score</b>	<b>Project Score</b>
PH	10	<b>0</b>
RRH	8	
If a RRH project, does the application outline that a Public Housing Authority or Unit of Local Government has committed to administering the Rental Assistance Funds?	(yes, no, n/a)	<b>n/a</b>
<b>Housing Over Services</b>		
Total \$ request for housing activities (acquisition, rehab, construction, leasing, rental assistance): 0 [Proj. App.]		
Total \$ assistance request: 92930.00 [Proj. App.]		
Percentage of total budget devoted to housing activities (housing activities request/total request x 100):	<b>Possible Score</b>	<b>Project Score</b>
Less than 35%	0	<b>0</b>
Between 35% and 54.9%	5	
Between 55% and 74.9%	10	
Between 75% and 84.9%	15	
Between 85% and 100%	20	
Projects requesting supportive services funding must submit a justification statement that explains why the project is asking for CoC services funding. The statement should include what other funding sources the project utilizes or has worked to secure. The statement should also include a plan for when the project will reduce its use of CoC funds for services.	Threshold (yes, no, n/a)	<b>n/a</b>

**CES/SSO Projects**

SSO Project is able to explain why funding is necessary and how it positively contributes to the NPCoC system performance goals.	<b>30 pts</b> Agency Demonstrates full understanding of this topic	<b>30</b>
	<b>15 pts</b> Agency demonstrates understanding, but needs improvement.	
	<b>0 pts</b> Agency does not demonstrate an understanding of this topic.	

**SCOPE OF SERVICES: 8 Points**

Service Needs	Possible Score	Project Score
Do services adequately and appropriately meet anticipated service needs? <i>[Proj. App.]</i>	4	4
Employment Services	Possible Score	Project Score
Does the project have adequate activities related to employment services? Are there known employment outcomes? <i>[Proj. App.]</i>	2	1
Access to Mainstream Benefits	Possible Score	Project Score
Does the project have adequate services to support access to mainstream benefits, including but not limited to implementation of the SOAR initiative? <i>[Proj. App.]</i>	2	1

**STAFF SECTION ONLY**

Because Project Review Committee members from the community do not have access to documents needed to score the criteria below, the following sections will be scored only by staff of the BoS lead agency.

**ORGANIZATIONAL CAPACITY: 20 Points**

Completed Similar Projects	Possible Score	Project Score
Has the agency successfully implemented a project of the same project type (SHP-PH, SHP-RRH, ESG, Section 8, HPRP, etc.?) from any source of funds in the past? <i>[Proj. App]</i>		
Has successfully implemented the same project type	10	
Has not implemented the same project type	0	

67

If the answer to the above question is yes, are the same staff that were operating the program at that time going to be operating the proposed project? <i>[Proj. App]</i>	2	
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Agency Stability	Possible Score	Project Score
Has the agency been in operation for at least 3 years? [Proj. App]	(yes, no)	
Are administrative/executive staff needed for agency stability experienced and skilled in agency administration and fundraising? [Proj. App]	2	
<b>Non-profits only:</b> Did the applicant submit a signed audit letter and a copy of their budget from the most recent fiscal year? (Financial statements will be used to assess fiscal stability of the applicant agency. Financial statements that demonstrate instability may result in the agency not meeting threshold requirements.) [Audit/financial documents]	(yes, no)	
<b>Non-profits only:</b> Does the agency have the financial capacity to operate this project on a reimbursement basis? [Budget/financial documents, reimbursement statement]	(yes, no)	
<b>Non-profits only:</b> Has the agency submitted a list of their board of directors and a copy of the minutes from their most recent board meeting? Does the agency have an active and engaged board of directors? (All agencies that are not non-profits automatically receive this 1 point.) [Board list and minutes]	1	
Capacity to Provide Needed Services	Possible Score	Project Score
Does the agency have the capacity to provide the services that will be needed? a) Do the services described seem adequate and appropriate and b) is the staffing pattern or subcontract plan adequate and appropriate? Do program staff have sufficient experience and knowledge to effectively run the type of program being applied for? [Proj. App]	(yes, no)	

<b>Administrative Capacity</b>	<b>Possible Score</b>	<b>Project Score</b>
Is the administrative staff separate from the services staff? <i>[Org. chart]</i>	2.5	
Is funding for the administrative staff stable? Is there adequate administrative staff to ensure agency stability throughout program implementation? <i>[Org. chart, budget/financial documents]</i>	2.5	
<b>CORRECTNESS OF APPLICATION: Loss of 25 Points</b>		
<b>Application Budget</b>	<b>Possible Score</b>	<b>Project Score</b>
If questions regarding the budget are not complete and accurate, subtract up to 5 points. <i>[Proj. App: Budget]</i>	-5	
<b>Meeting of Deadlines</b>	<b>Possible Score</b>	<b>Project Score</b>
If the on-line application via Esnaps was NOT completed correctly and in a timely manner, subtract up to 10 points.	-10	
If required accompanying documents are NOT turned in on time, subtract up to 10 points.	-10	
<b>MATCH &amp; LEVERAGE: 8 Points</b>		
<b>Documentation of Match</b>	<b>Possible Score</b>	<b>Project Score</b>
Do match letters sufficiently document the required match for the project type?	(yes, no)	
<b>Leverage</b>		
Total leverage: <i>[Proj. App.]</i>		
Total \$ request from HUD: <i>[Proj. App.]</i>		
Ratio of leverage to request (leverage/request):	<b>Possible Score</b>	<b>Project Score</b>
Ratio at least 1.5:1	(yes, no)	

	Ratio 1.5 to 1.99:1	4	
	Ratio 2:1 or more	8	
<b>ANNUAL PERFORMANCE REPORT DATA: 13 or Loss of 5 Points</b>			
<b>APR Scores</b>		<b>Possible Score</b>	<b>Project Score</b>
Does the agency have any additional projects that are meeting HUD's APR goals?		8	
<b>HMIS Participation (Per federal law - does not apply to domestic violence programs.)</b>		<b>Possible Score</b>	<b>Project Score</b>
If the agency has additional beds (not a part of this project application), are those beds also being entered into the system? [WVCEH report; HIC]		<b>Possible Score</b>	<b>Project Score</b>
		Yes 5	
		No -5	
Does the agency commit to enter 100% of the beds into HMIS (with client consent)?		(yes, no)	
<b>HUD Monitoring Findings</b>		<b>Possible Score</b>	<b>Project Score</b>
If the agency has other existing projects, are there any HUD monitoring currently associated with any of these projects? If so, findings must be resolved or explained to the satisfaction of the Review Committee for the application to meet threshold. [Interview with agency]		(yes, no)	
<b>Previous Project Spending Rates</b>		<b>Possible Score</b>	<b>Project Score</b>
Does this applicant have other projects that have requested extensions or have not spent all of their funding? If yes, the applicant must submit an explanation of spending and a plan for improving spending and show a good faith effort to maximize use of current funds. [Interview with agency]		(yes, no)	

**AGENCY'S RELATIONSHIP TO COMMUNITY: 6 Points or Loss of 4 Points**

**Participation in Balance of State Activities**

Does agency actively participate in the following BoS activities?	Possible Score	Project Score
Participate in WVCEH CoC meetings	1	
Participate in trainings/HUD CoC Project Sponsor meetings	2	
Participated in at least ½ of meetings	0	
Did not submit Point-In-Time and Housing Inventory data by deadline	-2	
Does not submit reports for existing projects in a timely manner	-2	

**Participation in Other Community Coordination Activities**

Are there other housing/homeless related coalitions or partnerships within the region in which the agency participates?	Possible Score	Project Score
Local Coalitions	2	
Other	1	

**PROJECT SCORING**

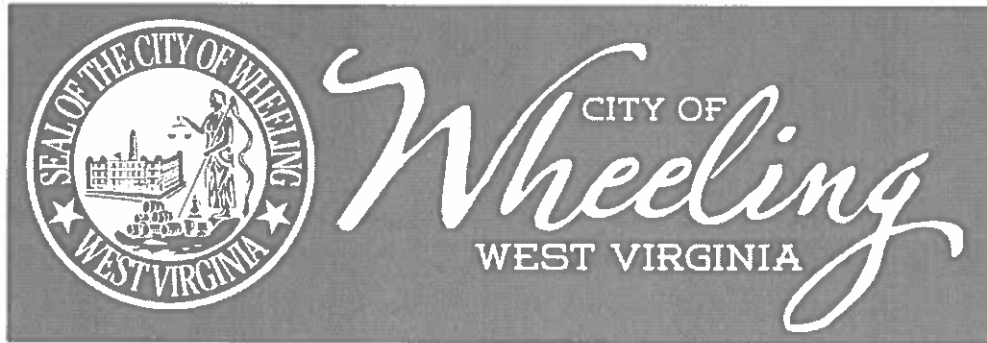
PROJECT SCORING		Maximum Score	Project Score
Renewal and Participation in BoS matrix.	1. Renewal PSH 2. CoC Plan created and Assessment Plan for chronically homeless	100%	
Participation in Statewide RPH Meetings	3. RPH Meetings; Trainings (C&A, SIDA, 100K reallocation for households with children)	2	
What percentage of C&A meetings has the Project Sponsor participated in the following order.	4. C&A meetings 5. Renewal HMIS 6. Any other project application submitted by the CoC that was (note threshold on the CoC)	Possible Score Threshold	Project Score
	75-99%	2	
	100%	4	
Percentage of regions' beds covered and reported in HMIS (HIC):		Possible Score	Project Score
	0-49%	-2	
	50-74%	0	
	75-100%	8	

**Project Name: YWCA**

**Project Sponsor: Northern Panhandle CoC**

**Reviewer: Julia Bachmann**





## 2023 Scorecard for CoC Funds

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This scorecard has five goals:

- Fund organizations that have the capacity to run effective programs (can manage and administer the program, can operate on reimbursement basis, have experience serving this population or a similar one)
- Fund projects that reflect the Northern Panhandle Continuum of Care & HUD's priorities: permanent supportive housing, rapid re-housing and serving the chronically homeless and data in decision-making.
- Incentivize agencies to be good partners (participating in community efforts to end homelessness, on HMIS, helping create infrastructure for their community's homeless service system to operate effectively throughout the year by leveraging relationships with healthcare and housing)
- Incentivize projects that include people with lived experience in their leadership and decision making bodies.
- Ensure that funded projects are being good stewards of NPCoC funding and performing to NPCoC standards and ensuring equity in outcomes and equity in leadership/manager.

New projects, especially but not exclusively first-time applicants, may be asked to provide additional information, including (but not limited to) information that will assist the Ranking Committee in determining the agency's capacity to implement the proposed project a) in a timely manner b) in a way that ensures successful outcomes c) so that the project is likely to score well on the HUD APR d) so that the project will not jeopardize the overall agency's stability e) so that the project will not jeopardize future funding for the NPCoC.

<b>ORGANIZATIONAL CAPACITY: 1 Point</b>			
<i>[Re]</i>	<b>Consistency with Mission</b>	<b>Possible Score</b>	<b>Project Score</b>
	Does the project logically fit within the mission of the agency? <i>[Proj. App.]</i>	1	1

<b>CORRECTNESS OF APPLICATION: 15 Points</b>			
	<b>Accuracy and Appropriateness of Responses</b>	<b>Possible Score</b>	<b>Project Score</b>
	Is the project description completed and accurate? <i>[Proj. App.]</i>	2	2
	Does the application describe sufficient experience serving homeless persons? <i>[Proj. App.]</i>	2	2
	Are questions regarding services completed and accurate? <i>[Proj. App.]</i>	2	2
	Are questions regarding outreach completed and accurate? <i>[Proj. App.]</i>	2	1
	Are questions regarding housing for participants completed and accurate? <i>[Proj. App.]</i>	2	2
	Are the standard performance measures completed? Are the goals appropriate for the project? If the applicant chose to complete additional performance measures, are they appropriate for the project? Are the descriptions complete? <i>[Proj. App p27 &amp; 28.]</i>	4	4
	Is the overall application complete, accurate, and error-free?	1	1

<b>HUD PRIORITIES</b>			
<b>Targeting Veterans</b>			
	<b>What percentage of the <b>adults</b> served by the project are expected to be veterans?</b> <i>[Proj. App.]</i>	<b>Possible Score</b>	<b>Project Score</b>
	Less than 100%	0	0
	100%	16	

<b>Targeting People Who Are Chronically Homeless</b>		
What percentage of the people ( <b>adults and children</b> ) served by the project are expected to be chronically homeless? [Proj. App.]	<b>Possible Score</b>	<b>Project Score</b>
Less than 100%	0	<b>16</b>
100%	16	
<b>Permanent Housing</b>		
What type of Permanent Housing will this project offer? [Proj. App.]	<b>Possible Score</b>	<b>Project Score</b>
PH	10	<b>0</b>
RRH	8	
If a RRH project, does the application outline that a Public Housing Authority or Unit of Local Government has committed to administering the Rental Assistance Funds?	(yes, no, n/a)	<b>n/a</b>
<b>Housing Over Services</b>		
Total \$ request for housing activities (acquisition, rehab, construction, leasing, rental assistance): 0 [Proj. App.]		
Total \$ assistance request: 92930.00 [Proj. App.]		
Percentage of total budget devoted to housing activities (housing activities request/total request x 100):	<b>Possible Score</b>	<b>Project Score</b>
Less than 35%	0	<b>0</b>
Between 35% and 54.9%	5	
Between 55% and 74.9%	10	
Between 75% and 84.9%	15	
Between 85% and 100%	20	
Projects requesting supportive services funding must submit a justification statement that explains why the project is asking for CoC services funding. The statement should include what other funding sources the project utilizes or has worked to secure. The statement should also include a plan for when the project will reduce its use of CoC funds for services.	Threshold (yes, no, n/a)	<b>n/a</b>

**CES/SSO Projects**

SSO Project is able to explain why funding is necessary and how it positively contributes to the NPCoC system performance goals.	<b>30 pts</b> Agency Demonstrates full understanding of this topic	<b>30</b>
	<b>15 pts</b> Agency demonstrates understanding, but needs improvement.	
	<b>0 pts</b> Agency does not demonstrate an understanding of this topic.	

**SCOPE OF SERVICES: 8 Points**

Service Needs	Possible Score	Project Score
Do services adequately and appropriately meet anticipated service needs? <i>[Proj. App.]</i>	4	4
Employment Services	Possible Score	Project Score
Does the project have adequate activities related to employment services? Are there known employment outcomes? <i>[Proj. App.]</i>	2	1
Access to Mainstream Benefits	Possible Score	Project Score
Does the project have adequate services to support access to mainstream benefits, including but not limited to implementation of the SOAR initiative? <i>[Proj. App.]</i>	2	1

**STAFF SECTION ONLY**

Because Project Review Committee members from the community do not have access to documents needed to score the criteria below, the following sections will be scored only by staff of the BoS lead agency.

**ORGANIZATIONAL CAPACITY: 20 Points**

Completed Similar Projects	Possible Score	Project Score
Has the agency successfully implemented a project of the same project type (SHP-PH, SHP-RRH, ESG, Section 8, HPRP, etc.?) from any source of funds in the past? <i>[Proj. App]</i>		
Has successfully implemented the same project type	10	
Has not implemented the same project type	0	

67

If the answer to the above question is yes, are the same staff that were operating the program at that time going to be operating the proposed project? <i>[Proj. App]</i>	2	
-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	---	--

Agency Stability	Possible Score	Project Score
Has the agency been in operation for at least 3 years? [Proj. App]	(yes, no)	
Are administrative/executive staff needed for agency stability experienced and skilled in agency administration and fundraising? [Proj. App]	2	
<b>Non-profits only:</b> Did the applicant submit a signed audit letter and a copy of their budget from the most recent fiscal year? (Financial statements will be used to assess fiscal stability of the applicant agency. Financial statements that demonstrate instability may result in the agency not meeting threshold requirements.) [Audit/financial documents]	(yes, no)	
<b>Non-profits only:</b> Does the agency have the financial capacity to operate this project on a reimbursement basis? [Budget/financial documents, reimbursement statement]	(yes, no)	
<b>Non-profits only:</b> Has the agency submitted a list of their board of directors and a copy of the minutes from their most recent board meeting? Does the agency have an active and engaged board of directors? (All agencies that are not non-profits automatically receive this 1 point.) [Board list and minutes]	1	
Capacity to Provide Needed Services	Possible Score	Project Score
Does the agency have the capacity to provide the services that will be needed? a) Do the services described seem adequate and appropriate and b) is the staffing pattern or subcontract plan adequate and appropriate? Do program staff have sufficient experience and knowledge to effectively run the type of program being applied for? [Proj. App]	(yes, no)	

<b>Administrative Capacity</b>	<b>Possible Score</b>	<b>Project Score</b>
Is the administrative staff separate from the services staff? <i>[Org. chart]</i>	2.5	
Is funding for the administrative staff stable? Is there adequate administrative staff to ensure agency stability throughout program implementation? <i>[Org. chart, budget/financial documents]</i>	2.5	
<b>CORRECTNESS OF APPLICATION: Loss of 25 Points</b>		
<b>Application Budget</b>	<b>Possible Score</b>	<b>Project Score</b>
If questions regarding the budget are not complete and accurate, subtract up to 5 points. <i>[Proj. App: Budget]</i>	-5	
<b>Meeting of Deadlines</b>	<b>Possible Score</b>	<b>Project Score</b>
If the on-line application via Esnap was NOT completed correctly and in a timely manner, subtract up to 10 points.	-10	
If required accompanying documents are NOT turned in on time, subtract up to 10 points.	-10	
<b>MATCH &amp; LEVERAGE: 8 Points</b>		
<b>Documentation of Match</b>	<b>Possible Score</b>	<b>Project Score</b>
Do match letters sufficiently document the required match for the project type?	(yes, no)	
<b>Leverage</b>		
Total leverage: <i>[Proj. App.]</i>		
Total \$ request from HUD: <i>[Proj. App.]</i>		
Ratio of leverage to request (leverage/request):	<b>Possible Score</b>	<b>Project Score</b>
Ratio at least 1.5:1	(yes, no)	

	Ratio 1.5 to 1.99:1	4	
	Ratio 2:1 or more	8	
<b>ANNUAL PERFORMANCE REPORT DATA: 13 or Loss of 5 Points</b>			
<b>APR Scores</b>		<b>Possible Score</b>	<b>Project Score</b>
Does the agency have any additional projects that are meeting HUD's APR goals?		8	
<b>HMIS Participation (Per federal law - does not apply to domestic violence programs.)</b>		<b>Possible Score</b>	<b>Project Score</b>
If the agency has additional beds (not a part of this project application), are those beds also being entered into the system? [WVCEH report; HIC]		<b>Possible Score</b>	<b>Project Score</b>
Yes		5	
No		-5	
Does the agency commit to enter 100% of the beds into HMIS (with client consent)?		(yes, no)	
<b>HUD Monitoring Findings</b>		<b>Possible Score</b>	<b>Project Score</b>
If the agency has other existing projects, are there any HUD monitoring currently associated with any of these projects? If so, findings must be resolved or explained to the satisfaction of the Review Committee for the application to meet threshold. [Interview with agency]		(yes, no)	
<b>Previous Project Spending Rates</b>		<b>Possible Score</b>	<b>Project Score</b>
Does this applicant have other projects that have requested extensions or have not spent all of their funding? If yes, the applicant must submit an explanation of spending and a plan for improving spending and show a good faith effort to maximize use of current funds. [Interview with agency]		(yes, no)	



**AGENCY'S RELATIONSHIP TO COMMUNITY: 6 Points or Loss of 4 Points**

**Participation in Balance of State Activities**

Does agency actively participate in the following BoS activities?	Possible Score	Project Score
Participate in WVCEH CoC meetings	1	
Participate in trainings/HUD CoC Project Sponsor meetings	2	
Participated in at least ½ of meetings	0	
Did not submit Point-In-Time and Housing Inventory data by deadline	-2	
Does not submit reports for existing projects in a timely manner	-2	

**Participation in Other Community Coordination Activities**

Are there other housing/homeless related coalitions or partnerships within the region in which the agency participates?	Possible Score	Project Score
Local Coalitions	2	
Other	1	

PROJECT SCORING		
Renewal and Participation in BoS matrix.	1. Renewal PSH 2. New PSH created through Assessment Plan for chronically homeless	<b>Maximum Score</b> Possible Score: 56 Project Score
Participation in Statewide R&A Meetings	3. New R&A Meetings in projects (Created through reallocation for households with children)	2
What percentage of C&A meetings sites the Project Sponsor participated in locally	4. C&A meetings sites the Project Sponsor participated in locally	<b>Possible Score</b> <b>Project Score</b>
in the following order.	5. Renewal HMIS 6. Any other project application submitted by the CoC that was not included on the GW at least 75% in 2014)	Threshold
	75-99%	2
	100%	4
Percentage of regions' beds covered and reported in HMIS (HIC):		<b>Possible Score</b> <b>Project Score</b>
	0-49%	-2
	50-74%	0
	75-100%	8

**Project Name: YWCA**

**Project Sponsor: Northern Panhandle CoC**

**Reviewer: Julia Bachmann**

## Notification Letter

Melissa S. Adams

Wed 9/20/2023 4:09 PM

To: Joyce Wolen <joyce@wheelingwv-pha.org>

Cc: tina@tinacarincimorris.com <tina@tinacarincimorris.com>

📎 1 attachments (79 KB)

life hub.pdf;

Hello,

Please see the attached notification letter. If you should have any questions or concerns, please reply to this email and we can arrange a time to meet and discuss.

Thank you,



**Melissa S. Adams**

**Homeless Liaison**

1500 Chapline Street | Wheeling, West Virginia 26003

(304) 234-3610 | [madams@wheelingwv.gov](mailto:madams@wheelingwv.gov)

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**From:** MFP-CityManager@wheelingwv.gov <MFP-CityManager@wheelingwv.gov>

**Sent:** Wednesday, September 20, 2023 3:15 PM

**To:** Melissa S. Adams <madams@wheelingwv.gov>

**Subject:** life hub

Please open the attached document. It was sent to you using a Xerox multifunction printer.

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## Notification Letter

Melissa S. Adams

Wed 9/20/2023 4:30 PM

To: Jordan Harris <JHarris@wheelinghomeless.org>; Lisa Badia <lbadia@wheelinghomeless.org>  
Cc: rj@helpingheroesinc.org <rj@helpingheroesinc.org>

📎 1 attachments (538 KB)

GWHC.pdf;

Hello Lisa and Jordan,

Please see the attached notification letters. You can also find related documents on the City of Wheeling's website. I have attached the link below.

[Homeless Liaison \(wheelingwv.gov\)](http://wheelingwv.gov)

Thank you,



**Melissa S. Adams**

**Homeless Liaison**

1500 Chapline Street | Wheeling, West Virginia 26003  
(304) 234-3610 | [madams@wheelingwv.gov](mailto:madams@wheelingwv.gov)

---

**From:** MFP-CityManager@wheelingwv.gov <MFP-CityManager@wheelingwv.gov>  
**Sent:** Wednesday, September 20, 2023 3:17 PM  
**To:** Melissa S. Adams <madams@wheelingwv.gov>  
**Subject:** GWHC

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Multifunction Printer Name: Xerox AltaLink C8170 (A1:0A:B5)

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## Notification Letters

Melissa S. Adams

Wed 9/20/2023 4:00 PM

To:Amanda Sisson <amandasisson@wvceh.org>

📎 1 attachments (119 KB)

bos.pdf;

Hello,

Please see the attached notification letters. If you should have any questions or concerns, please reply to this email and we can arrange a time to discuss.

I would like to thank you for your patience and corporation throughout this process so far. It definitely has had its challenges.

Thank you,



**Melissa S. Adams**

**Homeless Liaison**

1500 Chapline Street | Wheeling, West Virginia 26003

(304) 234-3610 | [madams@wheelingwv.gov](mailto:madams@wheelingwv.gov)

---

**From:** MFP-CityManager@wheelingwv.gov <MFP-CityManager@wheelingwv.gov>

**Sent:** Wednesday, September 20, 2023 3:14 PM

**To:** Melissa S. Adams <madams@wheelingwv.gov>

**Subject:** bos

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## Notification Letter

Melissa S. Adams

Wed 9/20/2023 4:08 PM

To:Lori Jones <executivedirector@ywcawheeling.org>

Cc:Heather Lapp <hlapp@ywcawheeling.org>

 1 attachments (59 KB)

ywca.pdf;

Hello,

Please see the attached notification letter. If you should have any questions or concerns, please reply to this email and we can arrange a time to meet and discuss.

I would like to thank you for your patience and corporation throughout this process so far. It definitely has had its challenges. I will be in touch soon with what is to come next.

Thank you,



**Melissa S. Adams**

**Homeless Liaison**

1500 Chapline Street | Wheeling, West Virginia 26003

(304) 234-3610 | [\\_madams@wheelingwv.gov](mailto:_madams@wheelingwv.gov)

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**From:** MFP-CityManager@wheelingwv.gov <MFP-CityManager@wheelingwv.gov>

**Sent:** Wednesday, September 20, 2023 3:14 PM

**To:** Melissa S. Adams <madams@wheelingwv.gov>

**Subject:** ywca

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## Notification Letter

Melissa S. Adams

Wed 9/20/2023 4:06 PM

To:susan@helpingheroesinc.org <susan@helpingheroesinc.org>

Cc:rj@helpingheroesinc.org <rj@helpingheroesinc.org>

 1 attachments (80 KB)

Scanned from a Xerox Multifunction Printer.pdf;

Hello,

Please see the attached notification letter. If you should have any questions or concerns, please reply to this email and we can arrange a time to meet and discuss.

I would like to thank you for your patience and corporation throughout this process so far. It definitely has had its challenges. I will be in touch soon with what is to come next.

Thank you,



**Melissa S. Adams**

**Homeless Liaison**

1500 Chapline Street | Wheeling, West Virginia 26003

(304) 234-3610 | [\\_madams@wheelingwv.gov](mailto:_madams@wheelingwv.gov)

---

**From:** MFP-CityManager@wheelingwv.gov <MFP-CityManager@wheelingwv.gov>

**Sent:** Wednesday, September 20, 2023 3:13 PM

**To:** Melissa S. Adams <madams@wheelingwv.gov>

**Subject:** Scanned from a Xerox Multifunction Printer

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Multifunction Printer Name: Xerox AltaLink C8170 (A1:0A:B5)

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## Notification Letter

Melissa S. Adams

Wed 9/20/2023 4:02 PM

To: Ashlie Kotson <akotson@ccwva.org>

Cc: Latrisha Whitelatch <LWhitelatch@ccwva.org>

📎 1 attachments (75 KB)

CC.pdf;

Hello,

Please see the attached notification letter. If you should have any questions or concerns, please reply to this email and we can arrange a time to meet and discuss.

I would like to thank you for your patience and corporation throughout this process so far. It definitely has had its challenges. I will be in touch soon with what is to come next.

Thank you,



**Melissa S. Adams**

**Homeless Liaison**

1500 Chapline Street | Wheeling, West Virginia 26003

(304) 234-3610 | [madams@wheelingwv.gov](mailto:madams@wheelingwv.gov)

---

**From:** MFP-CityManager@wheelingwv.gov <MFP-CityManager@wheelingwv.gov>

**Sent:** Wednesday, September 20, 2023 3:15 PM

**To:** Melissa S. Adams <madams@wheelingwv.gov>

**Subject:** CC

Please open the attached document. It was sent to you using a Xerox multifunction printer.

Attachment File Type: pdf, Multi-Page

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Multifunction Printer Name: Xerox AltaLink C8170 (A1:0A:B5)

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2023 HDX Competition Report  
**PIT Count Data for WV-500 - Wheeling, Weirton Area CoC**

**Total Population PIT Count Data**

	2020 PIT	2021 PIT *	2022 PIT	2023 PIT
Total Sheltered and Unsheltered Count	129	101	122	113
Emergency Shelter Total	83	74	89	81
Safe Haven Total	0	0	0	0
Transitional Housing Total	31	12	22	27
Total Sheltered Count	114	86	111	108
Total Unsheltered Count	15	15	11	5

**Chronically Homeless PIT Counts**

	2020 PIT	2021 PIT *	2022 PIT	2023 PIT
Total Sheltered and Unsheltered Count of Chronically Homeless Persons	20	18	19	4
Sheltered Count of Chronically Homeless Persons	18	16	16	4
Unsheltered Count of Chronically Homeless Persons	2	2	3	0

**2023 HDX Competition Report**  
**PIT Count Data for WV-500 - Wheeling, Weirton Area CoC**

**Homeless Households with Children PIT Counts**

	2020 PIT	2021 PIT *	2022 PIT	2023 PIT
Total Sheltered and Unsheltered Count of the Number of Homeless Households with Children	5	1	2	5
Sheltered Count of Homeless Households with Children	5	1	2	5
Unsheltered Count of Homeless Households with Children	0	0	0	0

**Homeless Veteran PIT Counts**

	2011 PIT	2020 PIT	2021 PIT *	2022 PIT	2023 PIT
Total Sheltered and Unsheltered Count of the Number of Homeless Veterans	7	5	4	7	6
Sheltered Count of Homeless Veterans	5	5	4	7	6
Unsheltered Count of Homeless Veterans	2	0	0	0	0

\*For CoCs that did not conduct an unsheltered count in 2021, 2020 data were used.

# 2023 HDX Competition Report

## HIC Data for WV-500 - Wheeling, Weirton Area CoC

### HMIS Bed Coverage Rates

Project Type	Total Year-Round, Current Beds	Total Current, Year-Round, HMIS Beds	Total Year-Round, Current, Non-VSP Beds*	HMIS Bed Coverage Rate for Year-Round Beds	Total Year-Round, Current VSP Beds in an HMIS Comparable Database	Total Year-Round, Current, VSP Beds**	HMIS Comparable Bed Coverage Rate for VSP Beds	Total Current, Year-Round, HMIS Beds and VSP Beds in an HMIS Comparable Database	HMIS and Comparable Database Coverage Rate
ES Beds	81	47	47	100.00%	34	34	100.00%	81	100.00%
SH Beds	0	0	0	NA	0	0	NA	0	NA
TH Beds	31	19	19	100.00%	12	12	100.00%	31	100.00%
RRH Beds	24	24	24	100.00%	0	0	NA	24	100.00%
PSH Beds	16	16	16	100.00%	0	0	NA	16	100.00%
OPH Beds	0	0	0	NA	0	0	NA	0	NA
Total Beds	152	106	106	100.00%	46	46	100.00%	152	100.00%

2023 HDX Competition Report

**HIC Data for WV-500 - Wheeling, Weirton Area CoC**

# 2023 HDX Competition Report

## HIC Data for WV-500 - Wheeling, Weirton Area CoC

**Notes**

\*For OPH Beds, this does NOT include any beds that are Current, Non-VSP, Non-HMIS, and EHV-funded.

\*\*For OPH Beds, this does NOT include any beds that are Current, VSP, Non-HMIS, and EHV-funded.

In the HIC, "Year-Round Beds" is the sum of "Beds HH w/o Children", "Beds HH w/ Children", and "Beds HH w/ only Children". This does not include Overflow ("O/V Beds") or Seasonal Beds ("Total Seasonal Beds").

In the HIC, Current beds are beds with an "Inventory Type" of "C" and not beds that are Under Development ("Inventory Type" of "U").

### PSH Beds Dedicated to Persons Experiencing Chronic Homelessness

Chronically Homeless Bed Counts	2020 HIC	2021 HIC	2022 HIC	2023 HIC
Number of CoC Program and non-CoC Program funded PSH beds dedicated for use by chronically homeless persons identified on the HIC	16	16	16	16

### Rapid Rehousing (RRH) Units Dedicated to Persons in Household with Children

Households with Children	2020 HIC	2021 HIC	2022 HIC	2023 HIC
RRH units available to serve families on the HIC	2	0	3	4

### Rapid Rehousing Beds Dedicated to All Persons

All Household Types	2020 HIC	2021 HIC	2022 HIC	2023 HIC
RRH beds available to serve all populations on the HIC	16	2	24	24

2023 HDX Competition Report  
HIC Data for WV-500 - Wheeling, Weirton Area CoC

# 2023 HDX Competition Report

## FY2022 - Performance Measurement Module (Sys PM)

### Summary Report for WV-500 - Wheeling, Weirton Area CoC

#### Measure 1: Length of Time Persons Remain Homeless

This measures the number of clients active in the report date range across ES, SH (Metric 1.1) and then ES, SH and TH (Metric 1.2) along with their average and median length of time homeless. This includes time homeless during the report date range as well as prior to the report start date, going back no further than October, 1, 2012.

**Metric 1.1:** Change in the average and median length of time persons are homeless in ES and SH projects.  
**Metric 1.2:** Change in the average and median length of time persons are homeless in ES, SH, and TH projects.

a. This measure is of the client's entry, exit, and bed night dates strictly as entered in the HMIS system.

	Universe (Persons)		Average LOT Homeless (bed nights)			Median LOT Homeless (bed nights)		
	Submitted FY 2021	FY 2022	Submitted FY 2021	FY 2022	Difference	Submitted FY 2021	FY 2022	Difference
1.1 Persons in ES and SH	190	194	31	26	-5	15	11	-4
1.2 Persons in ES, SH, and TH	234	233	49	46	-3	20	16	-4

b. Due to changes in DS Element 3.17, metrics for measure (b) will not be reported in 2016.

This measure includes data from each client's "Length of Time on Street, in an Emergency Shelter, or Safe Haven" (Data Standards element 3.17) response and prepends this answer to the client's entry date effectively extending the client's entry date backward in time. This "adjusted entry date" is then used in the calculations just as if it were the client's actual entry date.

NOTE: Due to the data collection period for this year's submission, the calculations for this metric are based on the data element 3.17 that was active in HMIS from 10/1/2015 to 9/30/2016. This measure and the calculation in the SPM specifications will be updated to reflect data element 3.917 in time for next year's submission.

2023 HDX Competition Report  
**FY2022 - Performance Measurement Module (Sys PM)**

	Universe (Persons)		Average LOT Homeless (bed nights)			Median LOT Homeless (bed nights)		
	Submitted FY 2021	FY 2022	Submitted FY 2021	FY 2022	Difference	Submitted FY 2021	FY 2022	Difference
1.1 Persons in ES, SH, and PH (prior to "housing move in")	195	247	151	289	138	29	80	51
1.2 Persons in ES, SH, TH, and PH (prior to "housing move in")	243	286	149	289	140	44	87	43



# 2023 HDX Competition Report

## FY2022 - Performance Measurement Module (Sys PM)

### Measure 2: The Extent to which Persons who Exit Homelessness to Permanent Housing Destinations Return to Homelessness

This measures clients who exited SO, ES, TH, SH or PH to a permanent housing destination in the date range two years prior to the report date range. Of those clients, the measure reports on how many of them returned to homelessness as indicated in the HMIS for up to two years after their initial exit.

	Total # of Persons who Exited to a Permanent Housing Destination (2 Years Prior)	Returns to Homelessness in Less than 6 Months		Returns to Homelessness from 6 to 12 Months		Returns to Homelessness from 13 to 24 Months		Number of Returns in 2 Years	
		FY 2022	% of Returns	FY 2022	% of Returns	FY 2022	% of Returns	FY 2022	% of Returns
Exit was from SO	0	0		0		0		0	
Exit was from ES	37	5	14%	0	0%	5	14%	10	27%
Exit was from TH	18	1	6%	0	0%	0	0%	1	6%
Exit was from SH	0	0		0		0		0	
Exit was from PH	63	2	3%	2	3%	8	13%	12	19%
TOTAL Returns to Homelessness	118	8	7%	2	2%	13	11%	23	19%

### Measure 3: Number of Homeless Persons

#### Metric 3.1 – Change in PIT Counts

# 2023 HDX Competition Report

## FY2022 - Performance Measurement Module (Sys PM)

This measures the change in PIT counts of sheltered and unsheltered homeless person as reported on the PIT (not from HMIS).

	January 2021 PIT Count	January 2022 PIT Count	Difference
Universe: Total PIT Count of sheltered and unsheltered persons		122	
Emergency Shelter Total	74	89	15
Safe Haven Total	0	0	0
Transitional Housing Total	12	22	10
Total Sheltered Count	86	111	25
Unsheltered Count		11	

### Metric 3.2 – Change in Annual Counts

This measures the change in annual counts of sheltered homeless persons in HMIS.

	Submitted FY 2021	FY 2022	Difference
Universe: Unduplicated Total sheltered homeless persons	243	265	22
Emergency Shelter Total	197	225	28
Safe Haven Total	0	0	0
Transitional Housing Total	47	41	-6

# 2023 HDX Competition Report

## FY2022 - Performance Measurement Module (Sys PM)

### Measure 4: Employment and Income Growth for Homeless Persons in CoC Program-funded Projects

Metric 4.1 – Change in earned income for adult system stayers during the reporting period

	Submitted FY 2021	FY 2022	Difference
Universe: Number of adults (system stayers)	1	0	-1
Number of adults with increased earned income	0	0	0
Percentage of adults who increased earned income	0%		

Metric 4.2 – Change in non-employment cash income for adult system stayers during the reporting period

	Submitted FY 2021	FY 2022	Difference
Universe: Number of adults (system stayers)	1	0	-1
Number of adults with increased non-employment cash income	0	0	0
Percentage of adults who increased non-employment cash income	0%		

Metric 4.3 – Change in total income for adult system stayers during the reporting period

	Submitted FY 2021	FY 2022	Difference
Universe: Number of adults (system stayers)	1	0	-1
Number of adults with increased total income	0	0	0
Percentage of adults who increased total income	0%		

# 2023 HDX Competition Report

## FY2022 - Performance Measurement Module (Sys PM)

Metric 4.4 – Change in earned income for adult system leavers

	Submitted FY 2021	FY 2022	Difference
Universe: Number of adults who exited (system leavers)	6	15	9
Number of adults who exited with increased earned income	2	5	3
Percentage of adults who increased earned income	33%	33%	0%

Metric 4.5 – Change in non-employment cash income for adult system leavers

	Submitted FY 2021	FY 2022	Difference
Universe: Number of adults who exited (system leavers)	6	15	9
Number of adults who exited with increased non-employment cash income	1	0	-1
Percentage of adults who increased non-employment cash income	17%	0%	-17%

Metric 4.6 – Change in total income for adult system leavers

	Submitted FY 2021	FY 2022	Difference
Universe: Number of adults who exited (system leavers)	6	15	9
Number of adults who exited with increased total income	3	5	2
Percentage of adults who increased total income	50%	33%	-17%

# 2023 HDX Competition Report

## FY2022 - Performance Measurement Module (Sys PM)

### Measure 5: Number of persons who become homeless for the 1st time

Metric 5.1 – Change in the number of persons entering ES, SH, and TH projects with no prior enrollments in HMIS

	Submitted FY 2021	FY 2022	Difference
Universe: Person with entries into ES, SH or TH during the reporting period.	219	238	19
Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.	45	50	5
Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time)	174	188	14

Metric 5.2 – Change in the number of persons entering ES, SH, TH, and PH projects with no prior enrollments in HMIS

	Submitted FY 2021	FY 2022	Difference
Universe: Person with entries into ES, SH, TH or PH during the reporting period.	273	310	37
Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.	55	60	5
Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time.)	218	250	32

## 2023 HDX Competition Report

### FY2022 - Performance Measurement Module (Sys PM)

#### Measure 6: Homeless Prevention and Housing Placement of Persons defined by category 3 of HUD's Homeless Definition in CoC Program-funded Projects

This Measure is not applicable to CoCs in FY2022 (Oct 1, 2021 - Sept 30, 2022) reporting period.

#### Measure 7: Successful Placement from Street Outreach and Successful Placement in or Retention of Permanent Housing

Metric 7a.1 – Change in exits to permanent housing destinations

	Submitted FY 2021	FY 2022	Difference
Universe: Persons who exit Street Outreach	81	23	-58
Of persons above, those who exited to temporary & some institutional destinations	33	1	-32
Of the persons above, those who exited to permanent housing destinations	31	11	-20
% Successful exits	79%	52%	-27%

Metric 7b.1 – Change in exits to permanent housing destinations

# 2023 HDX Competition Report

## FY2022 - Performance Measurement Module (Sys PM)

	Submitted FY 2021	FY 2022	Difference
Universe: Persons in ES, SH, TH and PH-RRH who exited, plus persons in other PH projects who exited without moving into housing	241	291	50
Of the persons above, those who exited to permanent housing destinations	103	130	27
% Successful exits	43%	45%	2%

### Metric 7b.2 – Change in exit to or retention of permanent housing

	Submitted FY 2021	FY 2022	Difference
Universe: Persons in all PH projects except PH-RRH	8	12	4
Of persons above, those who remained in applicable PH projects and those who exited to permanent housing destinations	7	12	5
% Successful exits/retention	88%	100%	12%

2023 HDX Competition Report  
**FY2022 - SysPM Data Quality**  
**WV-500 - Wheeling, Weirton Area CoC**

	All ES, SH			All TH			All PSH, OPH			All RRH			All Street Outreach		
	Submitted FY2020	Submitted FY2021	FY2022	Submitted FY2020	Submitted FY2021	FY2022	Submitted FY2020	Submitted FY2021	FY2022	Submitted FY2020	Submitted FY2021	FY2022	Submitted FY2020	Submitted FY2021	FY2022
1. Number of non-DV Beds on HIC	28	47	47	42	19	19	18	18	18	16	2	24			
2. Number of HMIS Beds	28	41	47	42	19	19	18	18	18	16	2	24			
3. HMIS Participation Rate from HIC ( % )	100.00	87.23	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00			
4. Unduplicated Persons Served (HMIS)	243	248	264	101	57	50	27	10	20	89	107	94	148	143	183
5. Total Leavers (HMIS)	229	218	249	84	40	37	22	6	15	61	69	88	130	86	169
6. Destination of Don't Know, Refused, or Missing (HMIS)	4	12	85	4	11	9	0	0	0	1	3	3	1	4	10
7. Destination Error Rate (%)	1.75	5.50	34.14	4.76	27.50	24.32	0.00	0.00	0.00	1.64	4.35	3.41	0.77	4.65	5.92



2023 HDX Competition Report  
**FY2022 - SysPM Data Quality**

# 2023 HDX Competition Report

## Submission and Count Dates for WV-500 - Wheeling, Weirton Area CoC

### Date of PIT Count

	Date	Received HUD Waiver
Date CoC Conducted 2023 PIT Count	1/25/2023	

### Report Submission Date in HDX

	Submitted On	Met Deadline
2023 PIT Count Submittal Date	7/5/2023	No
2023 HIC Count Submittal Date	8/2/2023	No
2022 System PM Submittal Date	2/22/2023	Yes

Other Attachment Narrative Explanation:

Additional attachments include correspondence from Julie Gregg, Community Planning and Development Representative with the U.S. Department of Housing and Urban Development, and reports she attached demonstrating the status of the Greater Wheeling Homeless Coalition. These were provided to the Rank and Review Committee and informed the decision to not rank projects submitted by that organization.



Tessa Weisenborn &lt;tessa@weisenbornready.com&gt;

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**Fwd: [EXTERNAL]RE: <External Message> Re: Homeless Coalition Question**

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**Melissa S. Adams** <madams@wheelingwv.gov>  
To: "tessa@weisenbornready.com" <tessa@weisenbornready.com>

Fri, Sep 8, 2023 at 3:16 PM

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**From:** Gregg, Julie N <Julie.N.Gregg@hud.gov>  
**Sent:** Friday, September 8, 2023 2:36:29 PM  
**To:** Melissa S. Adams <madams@wheelingwv.gov>  
**Cc:** rj@helpingheroesinc.org <rj@helpingheroesinc.org>; Moyer, Jill K <Jill.K.Moyer@hud.gov>  
**Subject:** [EXTERNAL]RE: <External Message> Re: Homeless Coalition Question

**Caution!** This email is from an external source. Be careful with links & attachments.

Hi Melissa,

The 2023 NOFO (pg 50-51) defines good standing as:

(d) are in good standing with HUD, meaning none of the projects have:

- (i) outstanding audit or monitoring findings,
- (ii) outstanding obligation to HUD that is in arrears,
- (iii) unresolved construction delays,
- (iv) a history of poor financial management/drawdown issues,
- (v) history of low occupancy levels, or lack experience in administering the project type, or
- (vi) other capacity issues.

I've attached some reports for the committee's use to evaluate good standing.

Thanks,

Julie

---

**From:** Melissa S. Adams <madams@wheelingwv.gov>  
**Sent:** Friday, September 8, 2023 9:00 AM  
**To:** Moyer, Jill K <Jill.K.Moyer@hud.gov>; Gregg, Julie N <Julie.N.Gregg@hud.gov>

**Cc:** [rj@helpingheroesinc.org](mailto:rj@helpingheroesinc.org)

**Subject:** <External Message> Re: Homeless Coalition Question

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**From:** Melissa S. Adams

**Sent:** Wednesday, September 6, 2023 7:26:31 PM

**To:** Moyer, Jill K <[Jill.K.Moyer@hud.gov](mailto:Jill.K.Moyer@hud.gov)>; JULIA BACHMANN <[julia.bachmann@comcast.net](mailto:julia.bachmann@comcast.net)>

**Cc:** [rj@helpingheroesinc.org](mailto:rj@helpingheroesinc.org) <[rj@helpingheroesinc.org](mailto:rj@helpingheroesinc.org)>

**Subject:** Homeless Coalition Question

Hello,

I just completed the Rank and Review Training, and a question came up that I was hoping you could clarify. The question was, "Is the Homeless Coalition in good standing with HUD?" In the training it states that all need to be in good standing, which led to the question being asked. I stated that I would get the answer and get back to them. I don't want to assume this to be true without asking the proper people, that being both of you.

Thank you,



**Melissa S. Adams**

Homeless Liaison

1500 Chapline Street | Wheeling, West Virginia 26003

(304) 234-3610 | [\\_madams@wheelingwv.gov](mailto:_madams@wheelingwv.gov)

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### 3 attachments

 **WV-500 Number of Findings Still Open.xlsx**  
10K

 **Sage Reports WV-500 Bed and Unit Inventory.xlsx**  
11K

 **WV-500 CoC Spending Report 2020-2022.xlsx**  
11K

**Entity Name**

WV-500: Greater Wheeling Coalition for the Homeless

WV-500: Greater Wheeling Coalition for the Homeless

**Project Name**

FY2019 Residential Housing

FY2020 Residential Housing

<b>Grant Number</b>	<b>Type</b>	<b>Start Date</b>	<b>End Date</b>	<b>Latest Status</b>
WV0004L3E001912	PSH	7/1/2020	6/30/2021	Accepted
WV0004L3E002013	PSH	7/1/2021	6/30/2022	Accepted

<b>TOTAL UNITS Proposed in Application</b>	<b>Units - Last Wed of Jan from APR - Step 2</b>	<b>Households Served - Last Wed of Jan from CSV Q8b</b>	<b>Jan Unit Utilization (households/units)</b>	<b>Units - Last Wed of April from APR - Step 2</b>	
	6	6	4	67%	6
	6	6	2	33%	6



<b>Households Served - Last Wed of April from CSV Q8b</b>	<b>April Unit Utilization (households/units)</b>	<b>Units - Last Wed of July from APR - Step 2</b>	<b>Households Served - Last Wed of July from CSV Q8b</b>
2	33%	6	5
0	0%	6	2

<b>July Unit Utilization (households/units)</b>	<b>Units - Last Wed of October from APR - Step 2</b>	<b>Households Served - Last Wed of Oct from CSV Q8b</b>	<b>Oct Unit Utilization (households/units)</b>
83%	6	3	50%
33%	6	3	50%

<b>TOTAL BEDS Proposed in Application</b>	<b>Beds - Last Wed of Jan from Q2</b>	<b>Persons Served - Last Wed of Jan from CSV Q7b</b>	<b>Jan - Bed Utilization persons/beds</b>	
18	18	4	22%	
18	18	2	11%	

<b>Beds - Last Wed of April from Q2</b>	<b>Persons Served - Last Wed of April from CSV Q7b</b>	<b>April - Bed Utilization persons/beds</b>	<b>Beds - Last Wed of July from Q2</b>	<b>Persons Served - Last Wed of July from CSV Q7b</b>
18	2	11%	18	5
18	0	0%	18	2

<b>July - Bed Utilization persons/beds</b>	<b>Beds - Last Wed of Oct from Q2</b>	<b>Persons Served - Last Wed of Oct from CSV Q7b</b>	<b>Oct - Bed Utilization persons/beds</b>
28%	18	3	17%
11%	18	3	17%

Grant Number	CoC Numb	Region	Field Office	Grantee
WV0172L3E002000	WV-500	Region III	Pittsburgh	Greater Wheeling Coalition For The H
WV0179L3E002100	WV-500	Region III	Pittsburgh	Greater Wheeling Coalition For The H
WV0203L3E002200	WV-500	Region III	Pittsburgh	The City of Wheeling
WV0204L3E002200	WV-500	Region III	Pittsburgh	HMIS- TBD
WV0003L3E002013	WV-500	Region III	Pittsburgh	Greater Wheeling Coalition For The H
WV0003L3E002114	WV-500	Region III	Pittsburgh	Greater Wheeling Coalition For The H
WV0003L3E002215	WV-500	Region III	Pittsburgh	Greater Wheeling Coalition For The H
WV0004L3E002013	WV-500	Region III	Pittsburgh	Greater Wheeling Coalition For The H
WV0004L3E002114	WV-500	Region III	Pittsburgh	Greater Wheeling Coalition For The H
WV0004L3E002215	WV-500	Region III	Pittsburgh	Greater Wheeling Coalition For The H

Grant Type	SubType	Major Proj	Sub Progra	Program N	Competitic	POP Start	POP End	Closeout Dat
CoC Grant	CoC	CoC	Coc New P	2020	9/1/2021	8/31/2022	07/25/2023	
CoC Grant	CoC	CoC	Coc New P	2021	9/1/2022	8/31/2023		
CoC Grant	CoC	CoC	Coc New P	2022				
CoC Grant	CoC	CoC	Coc New P	2022				
CoC Grant	CoC	CoC	Continuum	2020	4/1/2021	3/31/2022	10/18/2022	
CoC Grant	CoC	CoC	Continuum	2021	4/1/2022	3/31/2023		
CoC Grant	CoC	CoC	Continuum	2022	4/1/2023	3/31/2024		
CoC Grant	CoC	CoC	Continuum	2020	7/1/2021	6/30/2022	10/18/2022	
CoC Grant	CoC	CoC	Continuum	2021	7/1/2022	6/30/2023		
CoC Grant	CoC	CoC	Continuum	2022	7/1/2023	6/30/2024		

Latest Voucher	In Need of	Days Rema	% of PoP E Obligated	Authorized	Disbursed
07/07/2022	No	0	100.00%	\$ 22,224.00	100.00%
12/08/2022	Yes	0	100.00%	\$ 24,201.00	48.44%
	No			\$ 0.00	0.00%
	No			\$ 0.00	0.00%
03/30/2022	No	0	100.00%	\$ 135,796.00	100.00%
03/31/2023	Yes	0	100.00%	\$ 135,796.00	100.00%
08/22/2023	No	208	43.01%	\$ 135,796.00	28.05%
07/06/2022	No	0	100.00%	\$ 273,093.00	100.00%
08/08/2023	Yes	0	100.00%	\$ 276,245.00	87.03%
08/22/2023	No	299	18.08%	\$ 273,033.00	8.63%



Spending S	Committed	Contracted	Disbursed	Balance
On Track	\$ 22,224.00	\$ 22,224.00	\$ 22,224.00	\$ 0.00
Slow	\$ 24,201.00	\$ 24,201.00	\$ 11,723.75	\$ 12,477.25
No Data	\$ 22,634.00	\$ 0.00	\$ 0.00	\$ 0.00
No Data	\$ 37,723.00	\$ 0.00	\$ 0.00	\$ 0.00
On Track	\$ 135,796.00	\$ 135,796.00	\$ 135,796.00	\$ 0.00
On Track	\$ 135,796.00	\$ 135,796.00	\$ 135,796.00	\$ 0.00
On Track	\$ 135,796.00	\$ 135,796.00	\$ 38,096.68	\$ 97,699.32
On Track	\$ 273,093.00	\$ 273,093.00	\$ 273,093.00	\$ 0.00
On Track	\$ 276,245.00	\$ 276,245.00	\$ 240,416.17	\$ 35,828.83
On Track	\$ 273,033.00	\$ 273,033.00	\$ 23,563.74	\$ 249,469.26

Number and Percentage of Findings Still Open

HUD Region: 03

Field Office	Fiscal Year	Program Area	Monitoring Req	Subc Exhibit
PITTSBURGH		2020 CoC		
PITTSBURGH		2020 Total		
PITTSBURGH		2021 CoC		
PITTSBURGH		2021 Total		
PITTSBURGH		2022 CoC	Clients	29-1
PITTSBURGH		2022 CoC	Match	29-11
PITTSBURGH		2022 CoC	Financial Manageme	34-1a
PITTSBURGH		2022 CoC	Supportive Services	29-7
PITTSBURGH		2022 Total		

Grantee Name	Session End Date	Letter Date	Open Findings
			0
			0
			0
			0
GREATER WHEELING COALITIOI	7/29/2022	9/7/2022	1
GREATER WHEELING COALITIOI	7/29/2022	9/7/2022	1
GREATER WHEELING COALITIOI	7/29/2022	9/7/2022	1
GREATER WHEELING COALITIOI	7/29/2022	9/7/2022	1
			4